

**BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING  
July 11, 2017**

Present: Don Hales, Jon Steblay, Carol Pundt, Justin Smith

Absent: RaeJean Anderson

Community members present: Belle Smith

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith. A motion was made by Jon Steblay and seconded by Justin Smith to approve the agenda with the following change-defer discussion regarding the Deerwood Fire Contract until the August Regular Monthly Board meeting. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the minutes of the regular monthly meeting of the Board of Supervisors held on June 13, 2017 with a correction Eastman Road was changed to Eastwood Road. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. The ending balance as of June 30, 2017 was \$364,300.95.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the claims as submitted. All voted in favor of the motion.

Road Report: Don Hales gave the Board an updated road expense report.

Disaster Relief Update: The Township received a check in the amount of \$8,973.03 for the storm damage in the Township last year. The Township expected to receive around \$11,000. Don Hales reported to the Board the check amount was correct.

Minimum Maintenance Roads Up Keep/Don Hales: Don Hales had a meeting with the township lawyer regarding the Township's obligations in maintenance and designation of minimum maintenance roads. A minimum maintenance road may be maintained at a level lower than other town roads. The town, its officers and employees are provided protection from liability on minimum maintenance roads. The descriptions of a minimum maintenance road is a road, maintained by the Township, which is used only occasionally or intermittently for passenger and commercial travel. There are two roads in the Township with the designation of minimum maintenance. The roads are Birch Lake Road and Hesitation Road. The Board decided Main Road, which is off Brighton Point Road, as eligible to be designated to be a minimum maintenance road. The next step is to pass a resolution, which will be presented at the August Board meeting.

Partridge Avenue: The Carol Pundt and Don Hales both received notifications that Partridge Avenue is in need of repair. Don Hales has left phone messages with Brad Holmvg to repair the pot holes.

Eastwood Road: Don Hales reported to the Board that Arro will be doing a survey of the road at a cost of \$374.00. The survey should be completed by the end of July. A Shoreline Alteration Permit for construction of a board walk has been granted to the Township by Crow Wing County. A letter, from the Township Board, will be going out to Carl and Carla Biederman within the next couple of days. A motion was made by Jon Steblay and seconded by Justin Smith to allow construction of a board walk to be no wider than 4 feet and 12 inches above the ground. It will need to be inspected by the Board before installation. Upon completion of installation the Biederman's will need to gift the board walk back to the Township public use. All voted in favor of the motion. There will be no cost to the Township for the construction and installation of the board walk.

Variance Requests: A motion was made by Jon Steblay and seconded by Justin Smith to recommend approval for the variance request for Sherry Romenesko. All voted in favor of the motion.

Variance Requests: A motion was made by Jon Steblay and seconded by Justin Smith to recommend approval for the variance request for Jewell Martin with the condition to install a storm water retention pond. All voted in favor of the motion.

Cemetery Report: A motion was made by Justin Smith and seconded by Don Hales to have 5 stumps removed and 2 cedar trees cut down along with landscaping the area at a cost of \$1,100. All voted in favor of the motion.

A concern was discussed regarding the grass, which was seeded last year, does not look like it is growing. Jon will take a look at the area.

Town Hall Update: Vince, from Cut-A-Bove has been asked to give the Town Board a quote on removing the dead pine tree by the Town Hall.

Recycling: Jon Steblay told the Board because of over flow problems with the recycling area two more containers have been ordered. Don Hales has pictures of the recycling site after this last weekend. He will check to see if the picture can be uploaded to the Bay Lake Association website. Recycling is not allowed to be placed on the ground. When this happens the truck cannot empty the containers when recycling products are blocking the containers.

Deerwood Fire Department Contract: Deferred to the August Monthly Board meeting.

Board Conflict of Interest Policy: Deferred to the August Regular Board meeting.

MN Association of Township Agency Insurance Policy: Carol Pundt is working on updating the Inland Marine Schedule.

Emergency Management Summary: The Board decided to wait to see what Crow Wing County comes up for a County wide procedure.

Other Business:

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith adjourn the meeting at 8:00pm. All voted in favor of the motion.

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_

Clerk \_\_\_\_\_