

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
August 15, 2017**

Present: Don Hales, Jon Steblay, Carol Pundt, Justin Smith, RaeJean Anderson

Absent: None

Community members present: Andrew Rubbein, Carl and Carla Biederman

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith. A motion was made by Jon Steblay and seconded by Justin Smith to approve the agenda. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the minutes of the regular monthly meeting of the Board of Supervisors held on July 11, 2017 with one change - RaeJean Anderson did not attend the meeting. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. The ending balance as of July 31, 2017 was \$407,955.43. The first half of the 2017 levy has been received.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the claims as submitted. All voted in favor of the motion.

Road Report: Don Hales gave the Board an updated road expense report.

Minimum Maintenance Roads Up Keep/Don Hales: The first review of the Resolution dedicating Main Road as a minimum maintenance was presented to the Board. The second review will be done at the September Board meeting.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the two estimates from Holmwig Excavating to ditch and replace culverts on Katrine Drive and replace culverts on Brighton Point Road at a cost of \$37,921.00. All voted in favor of the motion.

Eastwood Road: The Township Board will inspect the boardwalk which is being constructed by the Biederman's. The boardwalk is being constructed to be placed on the Eastwood Road easement. The Board will help the Biederman's with determining the placement of the boardwalk. Only a limited amount of dirt to install the board walk can be dug up to support the poles. The Board has asked Don Hales to have the surveyor to place stakes designating the easement of the boardwalk along the lake shore. The design and policy will be given to the Crow Wing County Sherriff's office. Dirt on the ice ridge along the shore land can be removed up to 1 foot above the ordinary high water mark of Bay Lake. The Board asked Don Hales to clarify what that height needs to be. The opening to the lake can be no more than 6 feet wide. A motion was made by Jon Steblay and seconded by Justin Smith to adopt the criteria list of can and cant's regarding the use of the easement of Eastwood road. Jon and Justin voted in favor of the motion. Don Hales abstained from voting. The Board will draft a letter to the Biederrman's referring to the adopted criteria list.

Variance Requests: A motion was made by Jon Steblay and seconded by Justin Smith to recommend approval for the variance request for Don Hales and Debra Flam. All voted in favor of the motion. Don Hales abstained from voting.

Variance Requests: A motion was made by Jon Steblay and seconded by Justin Smith to recommend approval for the variance request for Mark Allen Murphy. All voted in favor of the motion.

Cemetery Report: Justin Smith reported to the Board that six plots were sold. There were two burials. Jon Steblay will look into the low hanging tree branches along the road going though the cemetery. Jon told the Board he feels the cemetery is looking good.

Town Hall Update: The Board is still waiting for a quote for removal of the dead pine tree by the Town Hall from Vince, Cut-A-Bove.

This month there were numerous times when the high speed internet connection at the town hall was not working. This made communication very difficult because the clerk could not update the Township web page with the agenda for the July Monthly Board meeting. Justin Smith told the Board the hot spot plug in was fried from overheating. He would like to upgrade the hot spot plug in at a cost of \$99.00. A motion was made by Don Hales and seconded by Jon Steblay to purchase the upgrade. All voted in favor of the motion.

Recycling: It was discovered that Easy Rider, in Brainerd, was using the Township recycling containers for their card board boxes. The Township feels the containers are for private citizen use only. Jon passed this message on to the management at Easy Rider. Electronics are being left at the recycling bins. The Township does NOT recycle electronics. There is a listing of what can be recycled by the containers.

Deerwood Fire Department Contract: Deferred to the September meeting.

AIS (Aquatic Invasive Species): Chris Pence, Crow Wing County, would like to meet with the Board members in his office on September 20th. to review Crow Wing County's AIS program. Don Hales will get back to Carol Pundt on the time of the meeting.

Board Conflict of Interest Policy: There was a second review of the Board Conflict of Interest Policy. The final review will be done at the September meeting.

MN Association of Township Agency Insurance Policy: Carol has updated the Inland Marine inventory for insurance purposes. She will mail the listing on to the Minnesota Township's Association to update the Township's insurance policy.

Mille Lacs Electric Utility Installation Request: A motion was made by Justin Smith and seconded by Jon Steblay to approve the installation request. All voted in favor of the motion.

Other Business:

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith adjourn the meeting at 7:50 pm. All voted in favor of the motion.

Supervisor_____

Supervisor_____

Supervisor_____

Clerk _____