

**BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING  
December 12, 2017**

Present: Don Hales, Jon Steblay, Carol Pundt, Justin Smith, RaeJean Anderson

Absent: None

Community members present: Bruce Breun

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith. A motion was made by Jon Steblay and seconded by Justin Smith to approve the agenda. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the minutes of the regular monthly meeting of the Board of Supervisors held on November 14, 2017. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. The ending balance as of November 30, 2017 was \$166,134.39.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the claims as submitted. All voted in favor of the motion.

Road Report: Don Hales gave the Board an updated road expense report. Depending on the fund monies available the Board discussed road improvement projects with a top priority being Battle Point Road and Brighton Point Road. Once the 2nd half of the levy is reviewed the Board will make the final decision on what the road improvement project will be for 2018. A motion was made by Jon Steblay and seconded by Justin Smith to approve Don Hales to move forward with the bids for Road Improvements for Brighton Point Road in 2018. All voted in favor of the motion.

Variance Requests: No requests to come before the Board.

Cemetery Report: Jon Steblay told the Board he talked to Erik, of Erik's Lawn Service. It was agreed that Erik would fill in the ruts before the ground froze. Erik would seed the affected areas next spring. To date the ruts have not been filled in. Jon will draft a letter to be presented to the Board at the January, 2018 meeting putting Erik on notice for not fulfilling his contractual duties with the Township.

There were no burials the month of November.

Town Hall Update: Nothing to report.

Recycling: Jon Steblay reported to the Board the Township will be receiving a \$10,800 grant from the Crow Wing County for the recycling program in 2018. Five deer carcasses were retrieved from the recycling containers in November. Jon Steblay disposed of the carcasses at the Crow Wing County Landfill. Jon Steblay will notify Waste Management to cut back the number of container use to five over this winter season.

Garrison Fire & Rescue/Bruce Breun: Bruce updated the Board on the Garrison Fire activities in Bay Lake Township the month of November. He told the Board there was one medical call in the Township. The 2018 budget for the Garrison Fire Department has been set at \$213,650.50. The budget for labor and training was increased. Three new people will be going through initial training for 2018. The department is expected to have 22 people on staff for 2018. In the future Bruce will be stopping by the Township for a quarterly update.

Don Hales told Bruce Breun Bay Lake Township will continue to contract with the Garrison Fire Department to service the South half of the Township in 2018. The Township attorney will be reviewing the fire contract along with drafting a letter regarding an extension of the probationary period for 2018. Bay Lake Township has been very satisfied with the service received in 2017.

Local Internet Service/Zachary Smith: Nothing to report. Justin Smith is waiting for Zachary Smith to contact him.

A motion was made by Justin Smith and seconded by Jon Steblay to set the Audit/Budget meeting for January 24th at 6pm with the alternate date of January 25, 2017 and April 5, 2017 at 7:00 pm for the Township Reorganization meeting with the alternate date of April 6, 2017. All voted in favor of the motion.

A motion was made by Don Hales and seconded by Justin Smith to change the date of the January Monthly Board meeting to January 19, 2017 at 7:30pm. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Justin Smith to designate Bay Lake Town Hall as the absentee voting polling place. All voted in favor of the motion.

A motion was made by Don Hales and seconded by Justin Smith to contract with Crow Wing County to help with the annual election facilitation process. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the absentee ballot board as selected by Carol Pundt, clerk. All voted in favor of the motion.

Other Business:

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith adjourn the meeting at 7:35 pm. All voted in favor of the motion.

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_

Clerk \_\_\_\_\_