

BAY LAKE TOWNSHIP  
BOARD OF SUPERVISORS  
REORGANIZATION MEETING MINUTES

April 5,2018

Present: Don Hales, Jon Steblay, Justin Smith, Carol Pundt, RaeJean Anderson  
Absent: None

Community Members Present: None

Carol Pundt, clerk, called the meeting to order at 7:01 p.m. The Pledge of Allegiance was led by Justin Smith.

A motion to approve the agenda was made by Jon Steblay and seconded by Justin Smith. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the slate of Board officers and duties as presented. All voted in favor of the motion.... Don Hales (Chairperson), Jon Steblay (Vice Chairperson), Jon Steblay (Weed Supervisor), Don Hales (Road Supervisor), Justin Smith (Assistant Road Supervisor), Jon Steblay (Cemetery Sexton), Justin Smith (Cemetery Recorder), Justin Smith (Town Hall Plant Over-site), Don Hales (Fire Contract & Meetings).

A motion was made by Jon Steblay and seconded by Justin Smith to approve the compensation rates as listed below. All voted in favor of the motion:

Compensation Rates:	Supervisor/Chair -	\$200.00/meeting
	Supervisors -	\$150.00/meeting
	Treasurer Fee-	\$245/month
	Clerk Fee-	\$450/month
	Reg. Meeting Fee -	\$150.00
	Hourly Fee/Misc.-	\$15.00 per hour- Supervisors \$30 for 1st hour/\$15 thereafter
	Ann. Mtg Moderator Meeting Fee	
	Election Judge-	\$12.00 per hour
	Head Ele. Judge	\$15.00/per hour
	Mileage Rate-	\$.545 per mile
	Deputy Clerk-	On As Needed Basis \$150 Meeting Fee
	Deputy Treasurer-	On As Needed Basis \$150 Meeting Fee
	Road Supervisor	Duties \$50 per month
	Cemetery Recorder Duties	\$50
	Cemetery Sexton Duties	\$50

A motion was made by Jon Steblay and seconded by Justin Smith to post public notices at the Town Hall and Hansen's Store. All voted in favor of the motion. Whenever possible the website will be included in the posting listings.

A motion was made by Justin Smith and seconded by Jon Steblay to have public notices published in the Crosby Courier and News Hopper (Brainerd Dispatch to be used on an as needed basis and for Township bid notifications) as approved at the annual meeting. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to designate Deerwood Bank, Deerwood, MN as the official bank depository as approved at the annual meeting. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Justin Smith to have the regular monthly Board meeting on the second Tuesday of each month starting at 7pm at the Town Hall or as posted on the Monthly Meeting Listing which is posted at the Town Hall, Hansen's Store and the Township's website. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to authorize Don Hales, Road Supervisor, to spend up to \$10,000 for emergency road services without Board approval. All voted in favor of the meeting.

A motion was made by Jon Steblay and seconded by Justin Smith to appoint Amy Vukelich as Deputy Clerk. All voted in favor of the meeting.

A motion was made by Jon Steblay and seconded by Justin Smith to appoint Amy Donovan as Deputy Treasurer. All voted in favor of the motion.

A motion was made by Don Hales and seconded by Jon Steblay to pay Board Members, who attended and made presentation at the annual meeting, \$125, which is the regular meeting fee paid to Board members. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay for the Township to continue to pay the Township Dental and Life insurance plan premiums for all elected Board members. All voted in favor of the motion.

A motion was made by Don Hales and seconded by Jon Steblay to continue the legal services of Virginia Knudson. All voted in favor of the motion.

A motion was made by Justin Smith adjourn the meeting at 7:11 p.m. All voted in favor of the motion.

Supervisor \_\_\_\_\_

Supervisor \_\_\_\_\_

Supervisor \_\_\_\_\_

Clerk \_\_\_\_\_