

**BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING  
May 7, 2018**

Present: Don Hales, Jon Steblay, Carol Pundt, Justin Smith, RaeJean Anderson  
Absent: None

Community members present: Claire Smith, Carl & Carla Biederman, Al Stark

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith. A motion was made by Jon Steblay and seconded by Justin Smith to approve the agenda. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the minutes of the regular monthly meeting of the Board of Supervisors held on April 11, 2018. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. The ending balance as of April 30, 2018 was \$321,639.30.

There was discussion surrounding the payment of \$22,737.98 for the first half of the Deerwood Fire Contract. The Deerwood Fire Fund balance is at \$10,381.13 because the account levied for the past couple of years has not kept up to the amount the City of Deerwood has been charging for the fire service to the Township. A motion was made by Don Hales and seconded by Justin Smith to deposit \$7,323.73 from the Charter Franchise payment into the Deerwood Fire Fund Account. The account will still be at a negative fund balance until the first half of the levy for 2018 is received in June. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the claims as submitted. The check for Nokay Lake Township will be held for payment until Don Hales has talked to Craig Virnig, chair person of Nokay Lake Township. All voted in favor of the motion.

Road Report: Don Hales gave the Board members an updated road expense report. Don Hales reported to the Board last month a large pothole appeared on Katrine Drive by the culvert between Bay and Maple Lake. He had Holmwig Excavation fill in the pothole, but it looks like the culvert will need to be replaced. Because of the size of the culvert, a permit will be needed from the DNR. The culvert is not standard size so it will need to be special ordered. The guard rail along the road on both sides of the culvert will need to be replaced. Don is having Holmwig Excavating look into the cost of replacing the guard rails and the culvert. Don is not sure of the cost for the project. He will update the Board at the June meeting. A tree blocking Katrine Drive needed to be removed. There has been a request from a resident on Cottage Road to remove tree debris which had been left behind when a tree was cut down along Cottage Road.

Eastwood Road: Justin Smith presented the Board with an estimate, from Arro Land Surveyors, LLC, of the cost to have the boardwalk area staked. A motion was made by Don Hales and seconded by Jon Steblay to move forward with staking the boardwalk installation area. All voted in favor of the motion. There were questions regarding the cost of the survey because Arro Land Surveyors had completed a survey of the area last year. Justin will talk to Arro Land Surveyors regarding the work completed for the Township last year. The ice ridge will be addressed after the survey is completed. Jean Bath gave an estimate of between \$300 - \$400 to install the boardwalk.

Al Stark had questions on how the boardwalk and installation is being paid by the Township. Since the boardwalk belongs to the Township, the installation will be paid out of the Township's General Fund. Anybody has the right to use the boardwalk. Al Stark and the Biederman's were given the Township's policy of the do's and don'ts regarding the use of the boardwalk. Al Stark wanted to know how this list would be enforced. He also wanted to know if there would be any signage. At this time there will be no signage. Boardwalk use policy will be part of the instructions handed out by the Biederman's to their guests.

Watercraft Ordinance Discussion: Ed Giesler did not attend the meeting. The discussion was tabled until Ed can make his presentation.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Spring Road report. All voted in favor of the motion.

Nokay Lake/Division Road Letter: Don Hales will talk to Craig Virnig regarding the intent of Nokay Lake Township to pave Division Road in 2018 and the request to bill Bay Lake Township between \$12,000 - \$15,000. Bay Lake Township was notified last year of the intent to pave Division Road in 2017, but, that never happened. Bay Lake Township did not include the expense in the 2018 budget.

Variance Requests: No requests to come before the Board

Cemetery Report: Jon reported to the Board the stakes have been pulled, the ruts filled and the yard work has been completed. Jon is still waiting to hear back from the contractor regarding information on a hand pump well. Justin told the Board there were four sales last month.

Town Hall Update: There was discussion regarding updates to the website. Last month Carol Pundt noticed several inaccuracies in the updates which were addressed with Brad Miller.

Insurance: The Township insurance policy was review by the Board.

Recycling: Jon has requested to have all seven containers picked up on a weekly basis.

Crow Wing County Annual Townships Association Meeting: Don Hales and Carol Pundt discussed with the Board what they had learned from the meeting.

Other Business: None

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith adjourn the meeting at 8:15 pm. All voted in favor of the motion.

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_

Clerk \_\_\_\_\_