

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
August 15, 2018**

Present: Don Hales, Jon Steblay, Carol Pundt, Justin Smith, RaeJean Anderson
Absent: None

Community members present: Andrea Michaelson, Keith Dechaine, Bonnie Christensen, Jodi Tonnemaker, Chuck Albertson

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith. A motion was made by Jon Steblay and seconded by Justin Smith to approve the agenda. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the minutes of the regular monthly meeting of the Board of Supervisors held on July 17, 2018. All voted in favor of the motion. Don Hales responded to the concerns from a resident living on Clearwater Point Road not Justin Smith as recorded in the July 17th minutes.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. The ending balance as of July 31, 2018 was \$520,658.18.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the claims as submitted.

Road Report: Don Hales gave the Board an updated road expense report. Don Hales discussed with Brad Holmwig whether there was a need for the Township to install guard rails along Katrine Drive above the culvert. Brad, who has been contracted by the township to maintain the roads, did not feel the guard rails were needed. There have been a number of complaints from landowners along Brighton Point Road regarding mail boxes, asphalt pieces in the ditch, narrow driveway approaches, etc. Don Hales is looking into the issues and will talk to Anderson Brothers for a resolution. A complaint regarding a damaged in ground water sprinkling system was brought to the Board's attention from Tim and Mary Steinbeck. Don Hales will check with the Township attorney regarding the Township's responsibility when objects (i.e. sprinkling systems) are placed in the Township's road right of way. It was reported to the Board there are holes needing to be fixed on Esden Road.

Park Bend Road: Because Park Bend Road has been dedicated to the public for public use, the Township is not able to vacate the roadway.

Variance Requests: None

Cemetery Report: The flag pole is ready to be installed. It was decided by the Board to install the flag pole at the main entrance to the cemetery. Justin Smith reported to the Board there were no burials in July. There was placement of two headstones.

There was a complaint because there was grass sticking to the head stones as a result of the grass being mowed when it was wet. Consequently, the headstones had dry grass stuck to them. Jon talked to Eric Twistol. He will have the headstones cleaned up.

Town Hall Update: The shrubbery at the main entrance of the Town Hall will be replaced in September. Jon Steblay will check into the cost of replacing the carpet in the Town Hall with linoleum.

Recycling: There has been some changes to the recycling pick up schedule. Jon Steblay is still working on the details.

Fall Road Inspection Date: The Board asked to have this item on the September Board agenda.

Open The Books Request From American Transparency: No action was taken by the Board. Bay Lake Township is outside the Twin Cities location and is not subject to the Minnesota Data Practices Act.

Primary Election Update: 232 people voted at the Town Hall. Un official absentee vote is 29.

Other Business: Keith Dechaine asked the Board what action was taken by the Board regarding moving the Township elections to November. See below:

Carol Pundt, clerk, checked with the Minnesota Township's Association to see how to proceed with this motion to put on next Township annual election ballot for 2019 the question to move the Township annual election to November. She found out that the only way to do this is to vote on a Resolution to do so either by the voters attending the annual meeting or by the Board at a Monthly meeting. See attached Document EL-4000 explaining the process. This motion request will be discussed by the Township Board at the April Monthly Board meeting.

No action was taken by the Board at the April Board of Supervisors meeting.

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith adjourn the meeting at 7:35 pm. All voted in favor of the motion.

Supervisor _____

Supervisor _____

Supervisor _____

Clerk _____