

**BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING  
October 9, 2018**

Present: Don Hales, Jon Steblay, Carol Pundt, Justin Smith, RaeJean Anderson  
Absent: None

Community members present: Ron Petrusson

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith. A motion was made by Justin Smith and seconded by Jon Steblay to approve the agenda. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the minutes of the regular monthly meeting of the Board of Supervisors held on September 7, 2018. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the Treasurers Report subject to audit. All voted in favor of the motion. The ending balance as of September 30, 2018 was \$322,321.45. RaeJean Anderson brought to the Board's attention the Recycling Fund's balance of \$4,991.26. The Township has paid \$16,264.79 for recycling pickup at the Town Hall. This amount is 12% over what was budgeted for 2018.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the claims as submitted.

Road Report: Since there was no billing from Holmwig Excavating, the road report was the same as last month. Don Hales left a message for the property owner complaint regarding repairs needed on his yard sprinkling system with no response from the property owner.

The Township has not received a road mileage report for review from Crow Wing County. Carol Pundt will contact Ann Dosjh for a copy.

The Fall Road inspection was done by Don Hales and Jon Steblay on October 8th. The Fall Inspection road report will be reviewed at the November Board meeting. A couple of things discussed was that Brighton Point's road pavement needs fixing in a couple of spots. Don Hales will contact Anderson Brothers regarding the issue.

Division Road Project/Nokay Lake Township Billing: The Township will pay the balance of the billing which is \$6,849.35 in January, 2019.

Crooked Lake Association/Ron Petrusson: Ron Petrusson, who is a director on the Portage/Crooked Lake Association presented his concerns regarding an access to the lake off Warren Court. He is concerned that because this access is not patrolled for invasive species individuals are using the access to avoid the public access that is patrolled. Milfoil has been found in Sugar Bay. He asked the Board if the road could be closed for access to the lake. The Board did a similar action on Brighton Point Road a few years back. The Board may be willing to do a partial road access closure (closing the road from April to November) if the Portage Crooked Lake Association is willing to purchase the gate. There will also need to be a public meeting to discuss any concerns. Don Hales will find out if the road to the lake is a private or Township road. There will be more discussion regarding this topic at the November Board meeting.

Variance Requests: None

Cemetery Report: Jon Steblay spread grass seed and fertilized an area of the cemetery which was landscaped last year. Christine Rundquist talked to Jon regarding a brass pole on her husband's gravesite which has been damaged. She feels it is the Township's responsibility to replace the pole. Jon will check with Erik's Lawn Service to see if he knows anything about what happened to the brass pole. The gravesite is located in the back of the old cemetery.

Flag Pole Installation Update: Jon has had no response from the individual who was going to install the flagpole at the cemetery. He is going to be meeting with another contractor this next week.

Town Hall Update: The shrubbery at the main entrance of the Town Hall has been replaced. Jon Steblay gave the Board a couple of estimates for replacing the carpet with laminate (Carpet One - \$5,170 and Throughbred Carpets - \$9,476.00). Jon was asked to get estimates for replacing the carpet with carpet. The options will be discussed at the next Board meeting.

Recycling: Jon will request once a week pickups and only using 5 containers.

Charter Franchise: Don Hales will give the resolution information to the Township Attorney for review.

Other Business:

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith adjourn the meeting at 7:35 pm. All voted in favor of the motion.

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_

Clerk \_\_\_\_\_