

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
December 14, 2018**

Present: Don Hales, Jon Steblay, Carol Pundt, Justin Smith, RaeJean Anderson
Absent: None

Community members present: None

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith. A motion was made by Jon Steblay and seconded by Justin Smith to approve the agenda as amended to include a discussion regarding postage and Town Hall usage. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Don Hales to approve the minutes of the regular monthly meeting of the Board of Supervisors held on November 13, 2018. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. The ending balance as of November 30, 2018 was \$462,562.81. A motion was made by Don Hales and seconded by Justin Smith for the Township to purchase \$500.00 in postage before the increase in 2019. All voted in favor of the motion. The second half of the levy was received on November 30, 2018.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the claims as submitted. All voted in favor of the motion.

Road Report: Don Hales gave the Board an updated road expense report.

2019 Road Improvements Discussion: The Board discussed the need to have Katrine Drive repaved in 2019.

Round Lake Road/Tom Smith: Tom did not attend the meeting.

Main Road: It was reported to the Board a vehicle was seen launching a boat off the end of Main Road. The road is closed to launching boats from April - November. The person launching the boat illegally pulled one of the gate posts out of the ground in order to open the locked gate to gain lake access to launch their boat.

Variance Requests: None

Cemetery Report: Nothing to report.

Town Hall Update: The new carpet has been installed. Jon Steblay asked the Board if he could hold a rod building class at the Town Hall in the future. The Board did not have any objections.

Recycling: The Township received another warning this last month regarding recycling contamination. There has been a significant amount of trash mixed with the recyclables that had to be sorted out at the recycling facility. Recyclable materials must be clean and free from contaminants. Separating trash from recycling is costly and unsustainable. It also prevents otherwise good materials from being recycled. Also, recycling should not be placed on the ground near the containers if the containers are full. Recycling pickup is done on a weekly basis on Monday. Jon will talk to Doug Morris regarding the Township's recycling grant for 2019.

Charter Franchise: Don Hales asked to have this topic moved to the January agenda.

A motion was made by Jon Steblay and seconded by Justin Smith to designate the Bay Lake Town Hall for absentee voting for the March Township election. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to designate the Bay Lake Town Hall as the polling place for the Township Annual election in March, 2019. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Justin Smith to set the Audit/Budget meeting for February 19, 2019 at 6pm. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to set April 9, 2019 at 6:00pm as the reorganization meeting date. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to have Crow Wing County help facilitate the annual Township election. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to change the meeting time of the February 12th Board meeting to 7:45pm. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Absentee Ballot Board to be assigned by Clerk, Carol Pundt. All voted in favor of the motion.

Budget/Levy Preparation-Discussion: Don Hales was asked to include an increase in the Levy for Deerwood Fire protection. The budget has been running around \$7,000 behind what the Township is actually paying.

Other Business:

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith adjourn the meeting at 7:35 pm. All voted in favor of the motion.

Supervisor_____

Supervisor_____

Supervisor_____

Clerk _____