

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
April 12, 2016**

Present: Jon Steblay, Justin Smith, Carol Pundt, RaeJean Anderson, Don Hales

Absent: None

Community members present: Josh Goolsbee

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Sith. A motion was made by Jon Steblay and seconded by Justin Smith to approve the agenda. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the minutes of the regular monthly meeting of the Board of Supervisors held on March 7th, the reorganization meeting held April 7th and the board of canvass meeting held March 8, 2016. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the off sale liquor license for Hansen Sports & Hunters Bay Store, Inc and the liquor licenses for Lonesome Pine, Ruttger's Bay Lake Lodge and Zig's Restaurant. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay approve the Treasurers Report subject to audit. All voted in favor of the motion. The ending balance as of March 31, 2016 is \$167,877.44. RaeJean Anderson reported to the Board the treasurers township files have been moved to the Town Hall.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the claims as submitted. All voted in favor of the motion. Discussion surrounded the payment of a claim which was received on April 11th from Brad Holmvg. Claims for payment by the Board at the April 12th meeting had already been prepared for the meeting. The Holmvg claim will be paid at the May Board meeting. Don Hales will talk to Brad about getting his billing to the Township for payment by the 4th day of the each month.

Road Report: Don Hales gave the Board an updated road expenses report.

A motion was made by Don Hales and seconded by Jon Steblay to have April 25, 2016 at 2:00pm (meeting at the Town Hall) as the date, time and place of the Spring Road Inspection with April 18, 2016 at 3pm as an alternative date. All voted in favor of the motion Don Hales will talk to Brad Holmvg to see if he is available.

Katrine Drive: Don Hales told the Board he had nothing to report.

Eaglewood Circle/Mail Box: The Township discussed two issues. What portion of Eaglewood Circle is maintained by the Township? Only the tarred portion of Eaglewood Circle is maintained by the Township. Who is responsible for replacing mailboxes damaged by the snow plow. The business plowing the snow is responsible for replacing or fixing any mailboxes they damage when plowing for the Township.

Don Hales also brought up a question to the Board regarding replacing mailboxes and posts of mailboxes on a Township maintained road when the owners of the cabins are living along a privately maintained public road NOT maintained by the Township. This situation will be coming up this summer when Woodland Beach Road will be reclaimed. The Township does replace mailboxes and posts as part of the improvement project. Don Hales will talk to the president of the Woodland Beach Association to get an opinion from the Association. Around 40 mailboxes are involved.

Variance Requests: A motion was made by Jon Steblay and seconded by Justin Smith to recommend to CWC Board of Adjustment approval of the variance request for Grand & Brenda Miller. All voted in favor of the motion.

Crow Wing County Tax Forfieted Lands: Crow Wing County presented to the Board, via mail, a listing of tax forfieted lands in the Township that are presently on a conservation listing. If the Board does not take action the property presented

will go from conservation to non-conservation which means the property can be sold by Crow Wing County. The Board decided not to take any action at this time.

Cemetery Report: There was discussion by the Board regarding whether or not to charge the recording fee back to the seller if the Township is buying back cemetery plots. A motion was made by Justin Smith and seconded by Jon Steblay to have the selling party pay the recording fee. All voted in favor of the motion.

Town Hall Update: Jon Steblay told the Board the flag pole needs to be replaced. He has been looking into a telescopic pole with a lifetime warranty. He will do some more research and report back to the Board at the May monthly Board meeting.

High Speed Internet: Justin was notified by Verizon that the Township data usage is at 90% with a little more than 2 weeks left in the monthly contract. A motion was made by Justin Smith and seconded by Jon Steblay to bump up the usage for this month as needed. All voted in favor of the motion.

Recycling: A motion was made by Don Hales and seconded by Jon Steblay to change the recycling pickup from one 20 yard container to up to 5 6yard single stream containers which will be emptied every Monday at a cost to the Township of \$585.56 per month. Presently the Township is paying \$378.86 per pickup which has been averaging at least 4 times a month.

Runtilla: A motion was made by Don Hales and seconded by Jon Steblay to give the Bay Lake Association permission to use Brighten Point Road for the event this coming summer. All voted in favor of the motion.

MAT Spring Short Course: Carol Pundt presented an update on what she learned at the seminar. She asked the Board to adopt a resolution for a Township Records Retention policy. The Board will review the policy and discuss it again at the May monthly Board meeting.

The Board reviewed the Monthly Meeting Calendar and asked to adopt it at the May monthly Board meeting.

The Board asked to table the compensation rates for the Township elected officials to the May monthly Board meeting. Jon will be researching other Township compensation rates for officers.

A situation arose in March where all the Township officials were out of the State at the same time. Since decisions for the Township can only be made by a Township Board meeting quorum in the situation of an emergency. It was recommended by the lawyer for the Minnesota Townships Association to have someone designated to make an emergency decision in the event the supervisors could not be located and able to hold an emergency meeting. The Board decided to review the calendar on a monthly basis to make sure at least 1 supervisor is available and present in the Township at all times with the availability to skype a meeting with another Board member.

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith adjourn the meeting at 8:15pm. All voted in favor of the motion.

Supervisor_____

Supervisor_____

Supervisor_____

Clerk _____