

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
May 10, 2016**

Present: Jon Steblay, Justin Smith, Carol Pundt, RaeJean Anderson

Absent: Don Hales

Community members present: None

Jon Steblay called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith. A motion was made by Justin Smith and seconded by Jon Steblay to approve the agenda. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the minutes of the regular monthly meeting of the Board of Supervisors held on April 12th. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay approve the Treasurers Report subject to audit. All voted in favor of the motion. The ending balance as of April 30, 2016 is \$163,365.77.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the claims as submitted. All voted in favor of the motion.

Road Report: None.

The Spring Road report was reviewed by the Board members present. It was decided to wait till the June meeting to approve the report.

Katrine Drive: Nothing to report.

Variance Requests: A motion was made by Justin Smith and seconded by Jon Steblay to recommend to CWC Board of Adjustment approval of the variance request for Mark and Kimberly Emond. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to recommend to CWC Board of Adjustment approval of the variance request contingent upon storm water management plan implementation for Timothy and Karen Kensok. All voted in favor of the motion.

Cemetery Report: As a follow up to the payment of the recording fee by the owner of the cemetery deed when selling the deed back to the Township, Carol Pundt reported to the Board the Cemetery By-Laws, currently in place, have an error in category number 2. The last sentence is contradictory to the sentence before it. It looks like the sentence was not deleted in the last update to the By-Laws. After review and discussion, the Board asked Carol to remove the last sentence in category number 2..

Town Hall Update: A motion was made by Justin Smith and seconded by Jon Steblay for the Township to purchase a new silver flag pole, since the present flag pole is in disrepair, in the amount of \$289.00 plus tax and shipping as presented to the Board by Jon Steblay. All voted in favor of the motion. There was discussion regarding purchasing a solar flood light in the future. Presently the flag is lit by the yard light which is in close proximity and turns on at dusk.

High Speed Internet: Through Board discussion it was decided to leave everything as is. It looks like the usage may be connected with quarterly reporting to State websites. Also, there seems to be many times when the computer is updating software which also uses data to upload.

BAM/Township Website: Justin will ask Brad Miller to keep up to one year of minutes and agendas on the website for public review. Carol Pundt will start to save the minutes and agendas in PDF form at the computer at the Town Hall.

Recycling: The new recycling contract has been started effective May 1, 2016. The Township will now have regular recycling pickup each Monday. There are five containers on site.

Township Record Retention Policy: The Board reviewed the policy for the second time. The policy will be ready for adoption at the June Monthly Meeting.

The Board reviewed and has adopted the Monthly Meeting Calendar as presented.

The Board asked to table the compensation rates for the Township elected officials to the June Monthly Board meeting. Jon will be researching other Township compensation rates for officers.

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith adjourn the meeting at 7:42pm. All voted in favor of the motion.

Supervisor _____

Supervisor _____

Supervisor _____

Clerk _____