

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
August 15, 2016**

Present: Jon Steblay, Carol Pundt, RaeJean Anderson, Don Hales, Justin Smith

Absent: None

Community members present: Mike Schneider, Clay Crouther, Joann Foss

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith. A motion was made by Jon Steblay and seconded by Justin Smith to approve the agenda. All voted in favor of the motion.

A motion was made by Don Hales and seconded by Jon Steblay to approve the minutes of the regular monthly meeting of the Board of Supervisors held on July 12, 2016. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the Treasurers Report subject to audit. All voted in favor of the motion. The ending balance as of July 31, 2016 is \$262,640.32 RaeJean reported to the Board that her township computer has a virus. She originally asked Justin Smith to help her, but, additional help was needed. She took the computer in to Deerwood Technologies. Since the virus attack was on a government entity, the Federal government is involved. RaeJean will report back to the Board with an update on how to move forward.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the claims as submitted. All voted in favor of the motion.

Road Report: Don Hales presented the Board with an updated road report. The majority of the billing for June and July from Brad Holmvgig had to do with removal of tree debris from wind storms. There were several phone calls regarding water over the road and water backed up in culverts. A resident living on Battle Point Road discussed potholes in the road with Don Hales. He asked Brad Holmvgig to look into the situation. Also a resident on Greenwood Isle Circle is concerned about the condition of the road due to the heavy rain storms this summer. Greenwood Isle Circle is a public road privately maintained, therefore, it is up to the residents living along that road to fix the wash out areas and maintain the road. The billing from Anderson Brothers Construction regarding the 2016 road improvements on Woodland Beach Road are still being reviewed by Don Hales.

Beaver Dam along Peterson Road: Both Justin Smith and Jon Steblay were contacted regarding a beaver dam issue along Peterson Road. Beaver dams along Peterson Road have been a long time issue. The residents voicing their concerns were asked to come to the Board meeting, but, were not in attendance.

Maple Lake Road: Joann Foss voiced her concerns regarding the maintenance of Maple Lake Road. Maple Lake Road is a public road privately maintained. She asked the Board for the procedures involved for the Township to take over the road. She was given list of procedures.

The Spring Road Inspection Report: A motion was made by Jon Steblay and seconded by Justin Smith to approve the Spring road report that was revised by Don Hales. All voted in favor of the motion.

There was discussion by the Board regarding when is it considered an emergency event regarding a road issue. It was decided by the Board that if the incident does not pose a public threat it is not urgent.

Public Roads Privately Maintained: Discussion by the Board centered around any changes to these roads need Township board approval even though the Township is under NO obligation to maintain these roads. The Board will continue to hear requests on a case by case basis. Board approval or disapproval of the proposed changes depend on a petition signed by the majority of the people owning property along the road. Don Hales will talk to the Township attorney to get her advice on whether or not the Township should have a formal policy regarding public roads privately maintained.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the permit for underground installation of utilities for Embarq/Century Link. All voted in favor of the motion.

Variance Requests: None

Cemetery Report: The Board met with Curt Veith at Bay Lake cemetery on August 1, 2016 at 11:00 am. An approximate cost to elevate the low lying area in the cemetery would be between \$2,500 - \$3,000 with completion of the project in late September or October. Curt Veith will present the Board with a formal proposal at the September Board meeting for approval.

Town Hall Update: The new flag pole should be installed by the September Board meeting. It was brought to the Board's attention the top of the big pine tree, in close vicinity of the Town Hall, has a dead.. The Supervisors will take a look at it. Jon Steblay told the Board a resident of the Township felt the front of the Town Hall area needs some attention.

Justin Smith does not have time to do any scanning of previous years Township minutes. Carol Pundt will ask Lakes Printing for a formal quote to be presented to the Board at the September Board meeting.

Recycling: Carol Pundt presented pictures of the recycling overuse and misuse since the July 12th Board meeting. The Township now has 7 containers on the west end of the parking lot.

Primary Election Update/Carol Pundt: 48 people voted. The Township had 11 trained election judges assigned to two shifts equaling around 8 hours each. No incidents were reported.

Mike Schneider, Garrison Fire Chief met with the Board. He became the Fire Chief in February, 2016. Mike told the Board he would like to have a representative at all our Board meetings. He gave us all his pertinent contact information. He reported to the Board that Garrison Fire Department now has five officers along with 25 volunteers. He would like to know the Bay Lake Board's concerns and wants to work with the Township in any way possible. The Garrison Fire Department has two engines and is working on buying another one. They also have one tanker. Concerns of the Township are saving a life, home and paying less in insurance premiums. Mike will come up with some ideas for a substation to be located in Bay Lake Township along with getting a current contract to us. He will be in future contact with Don Hales.

Don Hales will be meeting with the Deerwood Fire Chief next week.

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith adjourn the meeting at 8:20pm. All voted in favor of the motion.

Supervisor_____

Supervisor_____

Supervisor_____

Clerk _____