

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
April 11, 2017**

Present: Don Hales, Jon Steblay, Carol Pundt, Justin Smith, RaeJean Anderson

Absent: None

Community members present: Terry Otto, Erik Twistol, Al Knowlen, Larry Charlson, Pat Charlson, Chris Ruttger

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith. A motion was made by Jon Steblay and seconded by Justin Smith to approve the agenda. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the minutes of the regular monthly meeting of the Board of Supervisors held on March 7, 2017 with one correction to changing the \$100.00 meeting fee for the Annual meeting Moderator to \$125.00. All voted in favor of the motion. A motion was made by Jon Steblay and seconded by Justin Smith to approve the minutes of the Reorganization meeting held on March 29, 2017 and the Canvass Board meeting minutes held on March 14, 2017. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to award the 2017 Road Improvements contract to the lowest responsible bidder which was Anderson Brothers Construction Company of Brainerd, LLC. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to award the 3 year Road Maintenance contract to the lowest responsible bidder which was Holmvgig Excavating, LLC. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to award the 3 year Cemetery and Lawn Maintenance contract to the lowest responsible bidder which was Erik's Lawn Service. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the Treasurers Report subject to audit. All voted in favor of the motion. The ending balance as of March 31, 2017 was \$247,419.48.

A motion was made by Justin Smsith and seconded by Jon Steblay to approve the claims as submitted. All voted in favor of the motion.

Road Report: Don Hales gave the Board an updated road expense report.

Disaster Relief Update: To date Don Hales has not received an update from the County. He will contact the County and report back to the Board at the May Board meeting.

Division Road-Nokay Lake Township: Don Hales was in contact with Nokay Lake Township. Nokay Lake Township has put the road repaving project for Division Road on hold for this year.

Township Parking Ordinance: The Board decided not to have a parking ordinance at this time. Parking in the Township road right of way will be handled on an as needed basis.

Variance Requests: A motion was made by Jon Steblay and seconded by Justin Smith to approve the amendment of the 2006 Conditional Use Permit for Bay Lake Villas Owners Association by removing condition #9 "All construction authorized by this Conditional Use Permit be completed by December 31, 2016. All voted in favor of the motion.

Cemetery Report: The stakes marking the grave sites will pulled next week. Jon will purchase more grass seed if needed. There was one burial last month.

Town Hall Update: Justin is still waiting for a call back from Brad Holmvgig.

Recycling: Nothing to report.

Garrison Fire & Rescue Advisory Board Report: Don Hales and Jon Steblay attended the quarterly meeting. Don said he was impressed with seeing improvements in the direction of having 25 fire fighters on duty and additional EMT staff. The proposal reviewed by the Board for Fire and EMT services for all of Bay Lake Township will be kept on file. There will be no action on the proposal by the Board at this time. Don Hales will contact Mike Schneider to discuss.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the liquor license for Hansen Sports & Hunters Bay Store, Inc., Lonesome Pine, Ruttger's Bay Lake Lodge and Zig's restaurant. All voted in favor of the motion.

A motion was made by Don Hales and Justin Smith to approve the use of Brighten Point Road for the 2017 Runtilla event to be held this summer. All voted in favor of the motion.

Updates From Board Members Attending the MAT Spring Short Courses: Board members felt this was one of the better informed short course training events. A couple of issues to be discussed at future board meetings are: conflict of interest and minimum maintenance road issues.

Deputy Clerk: It was advised by the MN Townships Association that the Treasurer cannot be the Deputy Clerk. Carol Pundt will choose a Deputy Clerk to be appointed at the next Board meeting.

Other Business: Nothing to report.

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith adjourn the meeting at 7:59pm. All voted in favor of the motion.

Supervisor_____

Supervisor_____

Supervisor_____

Clerk _____