

BAY LAKE TOWNSHIP  
2018 ANNUAL MEETING  
MARCH 13, 2018

The Annual meeting of the Township was called to order at 8:30 by Carol Pundt, Clerk. Fourteen voters were in attendance. The Pledge of Allegiance was led by Justin Smith. Nominations for a moderator were opened. A motion was made by RaeJean Anderson and seconded by David Pundt for Justin Smith to be the moderator. Motion passed.

A motion was made by RaeJean Anderson and seconded by David Pundt to approve the agenda with a correction of the annual meeting minutes from last year from 2016 to 2017. Motion passed.

The March 14, 2017 Annual Meeting Minutes were read by Carol Pundt, Clerk. A motion was made by Sylvia Graff and seconded by Ed Gysler to approve the minutes. All voted in favor of the motion.

RaeJean Anderson read the Treasurer's Report. Year ending balance was \$266,156.86. The Township is not levying for recycling this year.

Fire Contract: The Township is requesting a total of \$75,000 for both the Fire Contract services in 2019. Deerwood Fire Department serves the North half of the Township. Garrison Fire Department serves the South half of the Township. The Township is continuing the probationary period for the Garrison Fire Department for one more year. There have been improvements in the service and communications from the Garrison Fire Department. The Township and the Garrison Fire Department are working on a contract which will be presented to the Board at the April Board meeting.

Road Report: Holmwig Excavating has been awarded the road maintenance contract until 4/30/2020. Road bids for 2018 road improvement projects will be awarded at the April Board meeting. In 2017 the Township completed road improvement projects on Eaglewood and Battle Point roads. For 2018 the Township is planning on finishing the repaving the remainder of Battle Point Road and repaving Brighton Point Road. The Township levied \$360,000 in 2018 and is requesting the same amount in 2019. At the Spring Road inspection the supervisors grade the roads from 1 - 10 with the lowest number getting attention.

Snowfall/Plowing Discussion: In Don Hales absence he requested to ask the residents in attendance for their opinion on what amount of snowfall requires plowing. The present Township policy is 3 inches. Amy Vukelich told the board that it may snow less than 3 inches, but blowing and drifting snow may pile up in other places to over 6 inches. Sylvia Graff said she had icy road concerns which may not have anything to do with snowfall amounts. This year the ice control on the roads has been good. Ed Gysler said the snow plow at times dumps the snow in his driveway when it could be piled up in another spot. Holmwig Excavating does the snow plowing and the road maintenance for the township. Road maintenance is bid out every three years. Holmwig Excavating has the contract until 2020.

Cemetery Report: \$7,500 has been levied for the Cemetery Fund for 2019. Erik's Lawn Service is the lawn maintenance contractor for the cemetery until 4/30/2020. October is cemetery clean up month. Please remove all grave stone ornamentation during the month of October. Ornamentation left on the grave stones sites may be removed during the clean-up process. Two areas in the new section of the cemetery were filled in with dirt because of improper water drainage and settling. Justin Smith reported 8 sites were sold in the new portion of the cemetery. No sites were sold in the old portion of the cemetery. There were 8 burials in the new portion of the cemetery. There was one burial in the old portion of the cemetery. Lots are not available for sale in the Old portion of the cemetery unless family members own or are buried in that portion of the cemetery. There are approximately 378 burial sites available in the new portion of the cemetery and 92 burial sites in the Old portion of the cemetery. Jon Steblay is the current Sexton for the cemetery and Justin Smith is the Record Keeper. The cemetery information is on the Township website. The Township is

requesting \$7,500 for the Cemetery in the 2019 Levy which is the same as last year. The Township is looking into installing a sand point well for watering flowers at the cemetery.

Town Hall Report: Lawn maintenance bids for 2017 through 2020 were awarded to Erik's Lawn Service.

Recycling Report: The end of the year fund balance was \$11,437.37. The fund continues to be operating in the black. The recycling program is funded by a SCORE grant of \$10,000. \$0 is being levied for 2019. The grant for 2018 is \$10,000. Bay Lake Township is one of only a few cities that are still doing recycling. This last year there has been incidents of non recycling items in the containers. This last Fall there were a couple of deer carcasses in the containers. Furniture has also been found in the recycling containers. If it is noticed that someone is depositing non recyclables in the containers please get a license plate number and report the abuse to one of the Township Supervisors. Jon Steblay meets with Doug Morris, from Crow Wing County, to review the reports and to discuss the grant on an annual basis. There was some discussion regarding the larger containers. The larger containers cost less and are have more use flexibility. The containers are emptied 2 times a week in the summer during the high use time and 1 time a week in the fall and winter periods. Amy Vukelich asked about adequate funding since this recycling site covers such a large area outside the Township location. At this time the funding has been adequate.

Levy: The Township Board of Supervisors are requesting a the levy for \$478,500 for 2019. The bulk of the levy monies is spent on the Township roads and fire fighting protection. A motion was made by David Pundt seconded by Sylvia Graff to approve the 2019 levy of \$478,500. 12 voted in favor of the motion. None opposed to the motion. Motion passed

A motion was made by Ed Gysler and seconded by Amy Vukelich to have the First National Bank of Deerwood be the depository for Bay Lake Township. Motion passed.

Currently the Supervisors of the Township are receiving \$125 per meeting (the chair person is receiving \$175 per meeting) and \$15 per hour. The Clerk's monthly fee is \$450. The Treasurer's monthly fee is \$245.

The posting sites in the Township will be the Town Hall and Hansen's store. The Township website also has public information postings, but, the website is not an official posting site. It is kept updated, but, there have situations in the past when the updates cannot be done in a timely manner.

A motion was made by David Pundt and seconded by Sylvia Graff to keep the Crosby Courier and the News Hopper as the official publication sites for Bay Lake Township. The Brainerd Dispatch will be used for short term Public Notifications and the contract bidding process. Because the posting to the website does not always get done in a timely manner by the webmaster, the website is not designated as an official Township website. All voted in favor of the motion.

The Monthly Board meetings are held on the second Tuesday of the month at 7:00 p.m. unless posted otherwise. The meeting schedule is posted on the Township website.

A motion was made by Sylvia Graff and seconded by RaeJean Anderson to have the poll hours for Township elections from 4:00 p.m. – 8:00 p.m. at the Bay Lake Town Hall. Motion Passed

A motion was made by David Pundt and seconded by Ed Gysler to start the Bay Lake Township Annual Meeting at 8:30 p.m. following the Township election at the Bay Lake Town Hall. Discussion followed as to why the Annual meeting needed to start at 8:30pm. Motion passed.

Donations: All donation requests will be reviewed and discussed by the Township Board at the April meeting.

A motion was made by David Pundt to donate \$250 to the Crow Wing county Historical Society. Motion dies for a lack of a second to the motion.

The results for the election were read by Carol Pundt, Clerk –Supervisor 3/yr Term: Justin Smith – 50 votes, Clerk 2/yr Term: Carol Pundt – 40 votes. Patricia "Patty" Miller - 11 Fifty-Six people voted.

Other Business To Come Before The Board:

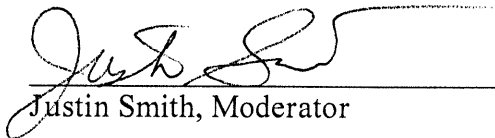
Ed Geisler, chairperson for the Portage/Crooked Lake Association, voiced concerns regarding high water levels on Portage and Crooked lakes. He said the result of heavy rain, at times, increases the water level of both lakes to the point of soil erosion concerns. He has talked to Crow Wing County. The County does not have a no wake ordinance for emergency situations. The County deferred him to the Township. He is wondering if the Township would consider a No Wake ordinance for emergency situations. Since the annual meeting is not a Board of Supervisors meeting. He was encouraged to attend the April Board of Supervisors meeting to present his concerns to the Board. He gave the information and samples of an ordinance he had with him to Justin Smith. He said Clear Lake Township presently has a no wake ordinance. Ed will let Carol Pundt know if he will be able to attend the April Monthly Board meeting.

A motion was made by David Pundt and seconded by RaeJean Anderson to put on the annual election ballot for 2019 the question to move the Township annual election to November to coincide with the Primary and General elections. Hand count 5-yes; 3-no; 7 voters abstained from voting...Motion Passed. ***Carol Pundt, clerk, checked with the Minnesota Township's Association to see how to proceed with this motion to put on next Township annual election ballot for 2019 the question to move the Township annual election to November. She found out that the only way to do this is to vote on a Resolution to do so either by the voters attending the annual meeting or by the Board at a Monthly meeting. See attached Document EL-4000 explaining the process. This motion request will be discussed by the Township Board at the April Monthly Board meeting.***

A motion was made by Sylvia Graff and seconded by David Pundt to adjourn the meeting at 9:16 p.m.



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Carol Pundt, Clerk, Bay Lake Township



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Justin Smith, Moderator