

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
April 11, 2018**

Present: Don Hales, Jon Steblay, Carol Pundt, Justin Smith
Absent: RaeJean Anderson

Community members present: Bruce Breun, Carl and Carla Biederman, Dean Hansen, Nancy Landgraf, Brent Potvin, Josh Goolsbee

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith. A motion was made by Jon Steblay and seconded by Justin Smith to approve the agenda. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the minutes of the regular monthly meeting of the Board of Supervisors held on March 7, 2018 and the reorganization meeting minutes of April 5, 2018. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the Treasurers Report subject to audit. All voted in favor of the motion. The ending balance as of March 31, 2018 was \$334,705.60.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the claims as submitted. All voted in favor of the motion.

Bid Opening For The 2018 Road Improvement Projects: A motion was made by Jon Steblay and seconded by Justin Smith to award the 2018 Road Improvement bid to Anderson Construction Company of Brainerd, LLC in the amount of \$324,435.70. All voted in favor of the motion

Road Report: Don Hales gave the Board members an updated road expense report. Don Hales has requested a quote from Al Knowlen, Anderson Brothers Construction, to replace the guard rail on both sides of the road on Katherine Drive where the creek runs under the road between Bay and Maple Lake. Don received a request from a resident living on Taylor Road regarding the condition of the road. Don will take a look at the road to see if grading is necessary. Due to the heavy snow fall this winter there have been a couple of broken off mail box complaints in the month of March.

Road Listing From Ann Dosh: The Board reviewed the list. A motion was made by Jon Steblay and seconded by Justin Smith to approve the list as presented to the Board.

Eastwood Road: Carl and Carla Biederman requested an update regarding the construction of the Boardwalk on Eastwood Road. Justin Smith will be supervising the boardwalk project. He will report back to the Board next month regarding the status of the project. Justin will take a look at the ice ridge and make the decision on whether or not the ridge opening should be enlarged (shoreline alternation permit approval to remove 6 feet of the historic ice ridge). The shoreline alternation permit allows for adding steps by the ice ridge approach. The boardwalk must be elevated a minimum of 12 inches with minimal dirt moving to complete the construction. In order to determine the boardwalk placement, Justin will talk to the surveyor to mark 10 foot setbacks from the adjoining property owners. The boardwalk placement area will be approximately 13 feet wide. The lot is 230 feet long. There is no set back from the road to the boardwalk. Justin will request quotes from area contractors for installation of the boardwalk. Don Hales will talk to the Township attorney to see if the contractors will need to be licensed and insured. At this time fencing will not be included in the project. Personal property left along the boardwalk by people using the boardwalk will be addressed when necessary.

Watercraft Ordinance Discussion: Ed Giesler did not attend the meeting. The discussion was tabled until Ed can make his presentation.

A motion was made by Don Hales and seconded by Jon Steblay to set the Spring Road Inspection date for April 30, 2018. Meeting will start at 12:00pm at the Bay Lake Town Hall. All voted in favor of the motion.

Variance Requests: No requests to come before the Board

Cemetery Report: Jon is still looking into the cost of a hand pump well for the Township.

Town Hall Update: Nothing to report.

Recycling: Nothing to report.

Garrison Fire & Rescue Contract: A motion was made by Don Hales and seconded by Jon Steblay to approve the contract with the Garrison Fire Department for 2019/2020. All voted in favor of the motion. Carol Pundt, clerk, questioned the Board as to the what contract is being used for 2018. Bruce Breun, the Garrison Fire Chief, will check into the matter.

Annual Meeting Agenda: A motion was made by Jon Steblay and seconded by Justin Smith to approve the Board of Supervisors Annual Monthly Meeting Schedule as discussed by the Board. All voted in favor of the motion.

Donation Requests: The donation requests were reviewed to the Board. No action was taken.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the liquor licenses for Hanson Sports & Hunters Bay Store, Inc., Lonsesome Pine, Ruttger's Bay Lodge and Zig's Resturant. All voted in favor of the motion.

2018 Runtilla: Don Hales will check with the Township attorney to see if the Bay Lake Association needs to present the Board with proof of liability insurance for the event before the Board can approve the use of Brighton Point Road.

November Election Request From Annual Meeting: No action was taken.

Other Business: None

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith adjourn the meeting at 8:06 pm. All voted in favor of the motion.

Supervisor_____

Supervisor_____

Supervisor_____

Clerk _____