

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
November 13, 2018**

Present: Don Hales, Jon Steblay, Carol Pundt, Justin Smith, RaeJean Anderson
Absent: None

Community members present: None

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith. A motion was made by Jon Steblay and seconded by Justin Smith to approve the agenda. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the minutes of the regular monthly meeting of the Board of Supervisors held on October 9, 2018. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. The ending balance as of October 31, 2018 was \$317,553.11.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the claims as submitted.

Road Report: Don Hales gave the Board an updated road expense report. It was requested by Ron Petrusson (Crooked Lake Association) to add the Warren Court lake access discussion to the March, 2019 agenda.

Fall Road Inspection Report: A motion was made by Jon Steblay and seconded by Justin Smith to approve the Fall Road Inspection report. All voted in favor of the motion.

Variance Requests: None

Cemetery Report: Jon Steblay reported to the Board the cemetery has been cleared and staked. There were some issues regarding leaf clean up. Jon purchased more expensive wooden stakes which were easier to use. He may need to order more plot markers.

Justin Smith reported there was one burial last month.

Flag Pole Installation Update: The flag pole has been installed. The Deerwood American Legion has agreed to service/maintain the pole and flag.

Town Hall Update: A motion was made by Jon Steblay and seconded by Justin Smith to hire Northwest Carpet One to install the carpet according to their bid to remove and replace the carpet in the town hall in the amount of \$2,631.19. All voted in favor of the motion. Carol Pundt has agreed stop by Carpet One to pick out the carpet.

Recycling: The Township is on the winter schedule of one pick up per week with 5 containers available for recycling. The Township received a warning this last month regarding recycling contamination. There has been a significant amount of trash mixed with the recyclables that had to be sorted out at the recycling facility. Recyclable materials must be clean and free from contaminants. Separating trash from recycling is costly and unsustainable. It also prevents otherwise good materials from being recycled. The Township was charged a contamination fee of \$66.00 in the November billing.

Charter Franchise: Don Hales asked to have this topic moved to the December agenda.

A motion was made by Jon Steblay and seconded by Justin Smith to designate the Bay Lake Town Hall for absentee voting for the March Township election. All voted in favor of the motion.

General Election Update/Carol & RaeJean: There were 462 people who voted in person and 135 absentee voters. This made the total people who voted 597. There are 707 registered voters in Bay Lake Township.

Crow Wing County Assoc. of Township Officers Fall Meeting/Carol & RaeJean: Carol and RaeJean gave a report to the Board.

Other Business:

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith adjourn the meeting at 7:26 pm. All voted in favor of the motion.

Supervisor _____

Supervisor _____

Supervisor _____

Clerk _____