

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
February 12, 2019**

Present: Don Hales, Jon Steblay, Carol Pundt, Justin Smith, RaeJean Anderson
Absent: None

Community members present: None

Don Hales called the meeting to order at 7:45 p.m. The Pledge of Allegiance was led by Justin Smith. A motion was made by Jon Steblay and seconded by Justin Smith to approve the agenda as amended to include discussion regarding the annual meeting agenda and heating issues at the Town Hall. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the minutes of the regular monthly meeting of the Board of Supervisors held on January 8, 2019. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. The ending balance as of January 31, 2019 was \$283,583.73.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the claims as submitted. All voted in favor of the motion.

Road Report: Don Hales gave the Board an updated road expense report. Don received a couple of snow plowing complaints. He sent Holmving Excavating to check out the roads of concern. Don Hales received an e-mail from a resident on Finch Road requesting to have the snow plowed out in front of the mail boxes. Since Finch Road is not a Township maintained road the Board is not recommending to provide the service. Don Hales will contact the resident.

Partridge Avenue: Justin Smith received a phone call regarding a plowing complaint on Partridge Avenue. In the process of requesting Holmving Excavating to plow the road he found out the Hazelton Township is responsible for snow removal on Partridge Avenue.. Because of the urgency of the issue, Holmving Excavating plowed the road.

Birch Lake Road: Don Hales received a letter from Elite Title and Escrow Corporation regarding a title search on a property located off Birch Lake Road. Their question was regarding road access to the property. Don Hales will check on the location of the property. He will respond to the title company.

A motion was made to let the 2019 Road Improvement bid to reclaim and pave Katrine Drive by Don Hales and seconded by Jon Steblay. The bids will be opened at the April 9th monthly Board meeting at 7pm. All voted in favor of the motion.

Variance Requests: A motion was made by Jon Steblay and seconded by Justin Smith to approve the variance request as long as there will never be any living quarters above the garage. All voted in favor of the motion.

Septic System Variance Request - Indian Point/Terry Betley and Susan Meiches: Susan is applying for a septic system variance. She is expecting her request will be heard at the Land Services Board of Adjustment meeting in March. At this time the Township has not received notice of the request. Susan Meiches and Terry Betley reviewed the information with the Board. The Board did not have any objections to the request.

Cemetery Report: 1 burial.

Town Hall Update: The Town Hall was without heat on and off for two days due to the extremely cold weather of -44 below. The water in the bathroom pipes froze, but, no damage was done. Carol Pundt was told by Lakes Gas that many residents in the area were having problems with the propane in the gas tank gelling and not turning into gas because of the cold weather. It was suggested to remove the snow off the top of the tank in order for the sun's rays to heat up the tank..

A motion was made by Don Hales and seconded by Jon Steblay to have Lakes Gas inspect the tank and the regulator. All voted in favor of the motion.

Recycling: The Township received another warning this last month regarding recycling contamination. There has been a significant amount of trash mixed with the recyclables that had to be sorted out at the recycling facility. Recyclable materials must be clean and free from contaminants. Separating trash from recycling is costly and unsustainable. It also prevents otherwise good materials from being recycled.

The Township was awarded a \$10,000 grant from the County for recycling costs in 2019. Recycling costs in 2018 were \$20,066.24. The costs are expected to be around the same amount in 2019. Money was not levied for 2019 for recycling. Jon Steblay reported to the Board no more funds other than the \$10,000 the Township has already received are available from Crow Wing County. RaeJean Anderson asked the Board for approval to use the Charter Franchise monies received by the Township to go towards any deficit in the Recycling Fund. The Board was open to the suggestion.

Carol Pundt prepared a recycling Do's and Don'ts notification for the Board's review. It was decided to have a notification printed in the News Hopper in May. In the meantime, Carol will send the prepared information to the Board members to have distributed to the area Lake Associations for their websites. There will also be a notification on the Township's website. Carol will check to see if the costs would be the same to run the notification for a second time.

Charter Franchise: A motion was made by Jon Steblay and seconded by Justin Smith to adopt a resolution recognizing the merging of Charter Communications, Inc. into another subsidiary of Charter, Spectrum Mid-America, LLC. All voted in favor of the motion,.

A motion was made by Justin Smith and seconded by Jon Steblay to appoint a Board of Canvass to be assigned by Carol Pundt. All voted in favor of the motion. Justin Smtih will e-mail Bob Brandt's phone number for Carol to contact him to see if he would be willing to serve on the Board.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the judges for the Annual election to be assigned by Carol Pundt. All voted in favor of the motion.

Budget/Levy Preparation-Discussion: The Budget/Audit meeting will be February 19, 2019 at 6pm at the Bay Lake Town Hall. Don Hales presented suggestions and asked for feed back in preparation for the meeting.

Agenda/Annual Meeting: The agenda was reviewed by the Board. Don Hales will prepare a road report to be read at the annual meeting.

Other Business:

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith adjourn the meeting at 8:55 pm. All voted in favor of the motion.

Supervisor_____

Supervisor_____

Supervisor_____

Clerk _____