

BAY LAKE TOWNSHIP
2019 ANNUAL MEETING
MARCH 12, 2019

The Annual meeting of the Township was called to order at 8:30pm by Carol Pundt, Clerk. Nineteen voters were in attendance. The Pledge of Allegiance was led by Justin Smith. Nominations for a moderator were opened. A motion was made by Justin Smith and seconded by Joe Tighe for Jon Steblay to be the moderator. Motion passed.

A motion was made by Sylvia Graff and seconded by Joe Tighe to approve the agenda. Motion passed.

The March 13, 2018 Annual Meeting Minutes were read by Carol Pundt, Clerk. A motion was made by David Pundt and seconded by RaeJean Anderson to approve the minutes as amended to include under the Road Report the Township road grading system is from 1-12 and under the Recycling Report Jon disposed of four deer carcasses which were in a recycling container. All voted in favor of the motion.

RaeJean Anderson read the Treasurer's Report. Year ending balance was \$293,306.35. The Township is not levying for the cemetery fund in 2020.

Fire Contract: The Township is requesting a total of \$82,000 for both the Fire Contract services in 2020. Deerwood Fire Department serves the North half of the Township. Garrison Fire Department serves the South half of the Township. The reason for the \$7,000 increase in the Deerwood Fire Fund this year is because over the last few years the Township has been under budget at \$40,000. In 2018 the Township paid out \$46,475.95 and only levied \$40,000. Jon read off the stats for services provided by the Garrison Fire Department. The Township has not received a 2018 annual report from the Deerwood Fire Department.

Road Report: Holmwig Excavating has been awarded the road maintenance contract until 4/30/2020. Road bids for 2019 road improvement projects will be awarded at the April Board meeting. In 2017 the Township completed road improvement projects on Eaglewood and Battle Point roads. For 2018 the Township completed the repaving of the remainder of Battle Point Road, repaved Brighton Point Road and partnered with Nokay Lake Township to repave Division Road at a cost of \$11,000. The Township levied \$360,000 in 2018 and is requesting the same amount in 2019. For 2019 the Township is planning on repaving Katrine Drive while keeping the Levy for 2020 the same as 2019 in the amount of \$360,000. A concern was voiced by a resident attending the meeting regarding adequate safety features (barriers) along each side of the culvert on Katrine Drive. He felt the previous guard rails kept the vehicle spun out and hit the guard rails from going into the creek which runs under the road. Jon Steblay said he would bring up his concern at the April Board meeting.

Cemetery Report: No monies have been levied for the Cemetery Fund for 2020. There is a carryover of \$5,316.34 which should be adequate. Erik's Lawn Service is the lawn maintenance contractor for the cemetery until 4/30/2020. October is cemetery clean up month. Please remove all grave stone ornamentation during the month of October. Ornamentation left on the grave stones sites may be removed during the clean-up process. The fall cleanup went well. Jon Steblay reseeded and added additional black dirt to the two areas in the new section of the cemetery which were filled in with dirt because of improper water drainage and settling in fall of 2017. A new flag pole was installed in the cemetery which will be maintained by the American Legion of Deerwood. Adding a well was researched by the Board. Because the cemetery is public property a deep well would have needed to be installed. The Board felt the cost of the well installation did not justify the use to water flowers at the grave sites. Justin Smith reported 14 sites were sold in the new portion of the cemetery. No sites were sold in the old portion of the cemetery. There were 11 burials in the new portion of the cemetery. Lots are not available for sale in the Old portion of the cemetery unless family members own or are buried in that portion of the cemetery. There are approximately 364 burial sites available in the new portion of the cemetery and 92 burial sites in the Old portion of the cemetery. Jon Steblay is the current Sexton for the

cemetery. Jon is in charge of the care and maintenance of the cemetery. Justin Smith is the Record Recorder. The cemetery

Town Hall Report: Lawn maintenance bids for 2017 through 2020 were awarded to Erik's Lawn Service.

Recycling Report: The end of the year fund balance for 2018 was \$1,189.81. The fund continues to be operating in the black. The recycling program is funded by a SCORE grant of \$10,000. \$0 was levied for 2019. \$10,000 is on the Levy for 2020. The grant for 2019 is \$10,000. Bay Lake Township is one of only a few cities that are still doing recycling. This last year there were incidents of non recycling items in the containers. Furniture has also been found in the recycling containers. Jon Steblay meets with Doug Morris, from Crow Wing County, to review the reports and to discuss the grant on an annual basis. Recycling costs skyrocketed in 2018 to \$20,066.24 due to overage and contamination fees. As of the February 28, 2019 \$3,257.77 has been spent on recycling leaving a fund balance of \$7,932.04 which is unsustainable through 2019. Jon Steblay is drafting a letter for the clerk's signature requesting additional grant monies from Crow Wing County.

Residents attending the meeting voiced their concerns in regards to the importance of the recycling program in the Township. One resident voiced her opinion by saying recycling is the right thing to do for the Township. Shame on the other townships and cities for not recycling. The question was asked as to what can be done to stop the abuses. Some ideas were install signage, cameras, volunteer monitoring, and publishing educational notifications in the local newspaper. There was also the concern about accountability of the recycling pick up by the hauler. Also, where is the recycling being processed? It was felt that manufactures of the products have no skin in the game (i.e. no returnable bottles for cash). Jon Steblay will contact Waste Management with concerns regarding 1)Where the recycling is taken? 2)Who determines if a container is contaminated? 3)Exactly what determines contamination? 4) If contamination is found, is the entire container contaminated? Is the entire load in the truck contaminated? 5)Exactly how much is the contamination charge? 6) Why all of a sudden did Waste Management start charging contamination charges? 7)Is it true that a plastic soda or water bottle contains three types of plastic..the cap, the bottle and the plastic wrapper. Is the bottle considered a contaminant?

Levy: The Township Board of Supervisors are requesting a the levy for \$502,000 for 2020. The bulk of the levy monies is spent on the Township roads and fire fighting protection. A motion was made by David Pundt seconded by Joyce Kohnen to approve the 2020 levy of \$502,000. 19 voted in favor of the motion. None opposed to the motion. Motion passed. There was discussion regarding the increase in the General Fund from \$36,000 in 2019 to \$50,000. In 2018 \$49,765.86 was spend from the General Fund. The Board felt the levy should reflect the expenses to keep a healthy fund balance in that account. Minnesota Association of Township recommends a 6 month fund balance in the General fund which roughly calculates out to \$156,096.00. Also residents questioned why no monies were levied in 2019 for the Recycling Fund. The Recycling Fund had a carryover of \$11,256.05 into 2018. The Township received another \$10,000 in grant monies. What the Board did not expect was an increase in costs due to contamination and overage fees totaling \$20,066.24 in 2018.

Deerwood Bank is the depository for Bay Lake Township.

Currently the Supervisors of the Township are receiving \$150 per meeting (the chair person is receiving \$200 per meeting) and \$15 per hour. The Clerk's monthly fee is \$450. The Treasurer's monthly fee is \$245.

The posting sites in the Township will be the Town Hall and Hansen's store. The Township website also has public information postings, but, the website is not an official posting site. It is kept updated, but, there have situations in the past when the updates cannot be done in a timely manner.

The Crosby Courier and the News Hopper are the official publication sites for Bay Lake Township. The Brainerd Dispatch will be used for short term Public Notifications and the contract bidding process. Because the posting to the website does not always get done in a timely manner by the webmaster, the website is not designated as an official Township website.

The Monthly Board meetings are held on the second Tuesday of the month at 7:00 p.m. unless posted otherwise. The meeting schedule is posted on the Township website.

A motion was made by Ron Mogen and seconded by Joe Tighe to have the poll hours for Township elections from 4:00 p.m. – 8:00 p.m. at the Bay Lake Town Hall. Motion Passed

A motion was made by Sylvia Graff and seconded by David Pundt to start the Bay Lake Township Annual Meeting at 8:30 p.m. following the Township election at the Bay Lake Town Hall. Discussion followed as to why the Annual meeting needed to start at 8:30pm. Motion passed.

Donations: All donation requests will be reviewed and discussed by the Township Board at the April meeting. The results for the election were read by Carol Pundt, Clerk – Supervisor 3/yr Term: Don Hales – 20 votes; Steve Schwantz - 1 vote; Becky Miller -1 vote; Treasurer 2/yr Term: RaeJean Anderson – 25 votes. Patricia "Patty" Miller - 11 Twenty-five people voted.

Other Business To Come Before The Board:

There was discussion regarding why the request at the 2018 annual meeting to put on the 2019 election ballot the question to move the Township annual election to November to coincide with the Mid Term and General elections was not on the ballot this year..

Carol Pundt, clerk, checked with the Minnesota Township's Association to see how to proceed with this motion to put on the next Township annual election ballot for 2019 the question to move the Township annual election to November last year. She found out that the only way to do this is to vote on a Resolution to do so either by the voters attending the annual meeting or by the Board at a Monthly meeting. Document EL-4000 explaining the process is on the Township website for review. This motion request was discussed by the Township Board at the April 11, 2018 Monthly Board meeting.

A motion was made by David Pundt and seconded by Sylvia Graff to adjourn the meeting at 9:40 p.m.

Carol Pundt, Clerk, Bay Lake Township

Jon Steblay, Moderator