

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
BAY LAKE TOWN HALL
December 10, 2019 - 7:00pm**

Present: Don Hales, Jon Steblay, Carol Pundt, Justin Smith, RaeJean Anderson
Absent: None

Community members present: None

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith. A motion was made by Jon Steblay and seconded by Justin Smith to approve the agenda. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the minutes of the regular monthly meeting of the Board of Supervisors held on November 12, 2019. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of November 30, 2019 was \$134,011.80.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the claims as submitted (ck# 10347 - 10360, ET-M-12-19, ET-C-12-19, ET-S-12-19 and ET-P-12-19) in the amount of \$182,627.01. All voted in favor of the motion. Motion passed unanimously. Included in this month's claims was the 2nd half of the Anderson Billing in the amount of \$170,595.80 for road improvement projects completed this summer.

Road Report: Don Hales gave the Board an updated road expense report. Don Hales told the Board he will be watching the road budget very closely through the winter to make sure there is an adequate funding reserve to plow the roads. He suggested to the Board to have Scott Lake Road reclaimed for the 2020 Road improvement project. There will be more discussion regarding Scott Lake Road at the January Board meeting. Don Hales was not able to open the gate on Warren Court road because he did not have the key to the lock, snow has been plowed up blocking the gate and there is also a construction trailer blocking the entrance. Don has been in contact with Ron Petrusson to get the key and have the snow and construction trailer removed.

Variance Requests: Nothing to report.

Cemetery Report: Nothing to report.

Columbarium Update: Don Hales requested to remove this discussion from the agenda since he has not heard back regarding his request for more information.

Town Hall Update:

A motion was made by Jon Steblay and seconded by Justin Smith to have Carol phone Plunketts Pest Control to come by the Town Hall to remove and control the mice but not to spend over \$250.00. All voted in favor of the motion. Motion passed unanimously.

Recycling: Nothing to report.

A motion was made by Justin Smith and seconded by Jon Steblay to designate the Bay Lake Town Hall as a polling place for the 2020 elections. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to set the date and time for the Audit/Budget meeting for February 18, 2020 at 6pm. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to set the date and time of the Reorganization meeting to April 7, 2020 at 7pm. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the contract between Crow Wing County and Bay Lake Township for the annual Township election facilitation. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales and seconded by Justin Smith to approve the Absentee Ballot Board to be assigned by Carol Pundt. All voted in favor of the motion. Motion passed unanimously.

Other Business

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith to adjourn the meeting at 7:29 pm. All voted in favor of the motion.

Supervisor_____

Supervisor_____

Supervisor_____

Clerk _____