

**BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING  
BAY LAKE TOWN HALL  
November 12, 2019 - 7:00pm**

Present: Don Hales, Jon Steblay, Carol Pundt, Justin Smith, RaeJean Anderson  
Absent: None

Community members present: None

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith. A motion was made by Justin Smith and seconded by Don Hales to approve the amended agenda to include discussion regarding paper usage and Peterson Rd beaver problems. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Don Hales to approve the minutes of the regular monthly meeting of the Board of Supervisors held on October 8, 2019. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of October 31, 2019 was \$365,752.61.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the claims as submitted (ck# 10330 - 10346, ET-M-11-19, ET-C-11-19, ET-S-11-19 and ET-P-11-19) in the amount of \$230,318.97. All voted in favor of the motion. Motion passed unanimously. Included in this month's claims was half of the Anderson Billing in the amount of \$210,000.00 for road improvement projects completed this summer.

Road Report: Don Hales gave the Board an updated road expense report. Don Hales told the Board he will be watching the road budget very closely through the winter to make sure there is an adequate funding reserve to plow the roads. The Peterson Road culvert has needed to be unblocked from Beaver's plugging it up many times this past year. This has cost the Township over \$3,000 to clear the culvert. Don Hales will look into another way to keep the culvert open which will be discussed at the December Town Board meeting. There have been complaints that Plott Road has not been cracked sealed for 2 years. The Board discussed removing crack sealing from the road maintaince contract to have it bid as a separate service. More discussion for the December Board meeting. Because of the payment of \$420,000 for road improvement projects this year and concerns regarding road monies in reserve through the winter when the next Levy check from the County will not be received by the Township until June or July of 2020, Don Hales asked the Township road contractor to suspend any and all expenses except snow plowing this winter. The Board discussed when the roads should be plowed for snow. The current snow plowing policy is snow accumulation of three inches or more. This topic will be discussed further at the December board meeting.

Maghan Road and Maghan Trail Signage: The stop sign and street signs have been installed.

Variance Requests:

A motion was made by Don Hales and seconded by Justin Smith to approve the Right of Way setback request for John P and Margaret D. Northrup. All voted in favor of the motion. Motion passed unanimously.

Cemetery Report: Justin Smith reported to the Board there was one burial. Jon Steblay reported to the Board the cemetery has been staked. A motion was made by Don Hales and seconded by Justin Smith to increase the price of the cemetery plots to \$300 each effective January 1, 2020. All voted in favor of the motion. Motion passed unanimously.

Columbarium Update: Don Hales is still in the process of gathering information.

Town Hall Update: A motion was made by Don Hales and seconded by Justin Smith to have SCR inspect and clean the Town Hall furnace. All voted in favor or the motion. Motion passed unanimously. Jon Steblay requested to have Board meeting packets prepared with back to back copying whenever possible to reduce the amount of paper use.

Recycling: Board members answered questions this past month from people with concerns regarding the discontinuance of recycling pick up.

Charter Francise Agreement Renewal: A motion was made by Justin Smith and seconded by Jon Steblay to approve the agreement as drafted. All voted in favor of the motion. The motion passed unanimously.

Crow Wing County Township's Association Meeting Update-Jon Steblay and RaeJean Anderson: Crow Wing County Law Enforcement introduced a new dog working for the department. There was much discussion regarding Chronic Wasting Disease (CWD). Crow Wing County Association of Townships increased annual dues to \$300. It was stated at the meeting all Township officials are weed inspectors for the their Township.

Other Business

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith to adjourn the meeting at 7:28 pm. All voted in favor of the motion.

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_

Clerk \_\_\_\_\_