

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
BAY LAKE TOWN HALL
January 14, 2020 - 7:00pm**

Present: Don Hales, Jon Steblay, Carol Pundt, Justin Smith, RaeJean Anderson
Absent: None

Community members present: Jay Godfrey, Mike Bodle, Dan Sherpe

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith. A motion was made by Jon Steblay and seconded by Justin Smith to approve the agenda. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the minutes of the regular monthly meeting of the Board of Supervisors held on December 10, 2019. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of December 31, 2019 was \$145,842.03.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the claims as submitted (ck# 10361 - 1-378, ET-M-1-20, ET-C-1-20, ET-S-1-20 and ET-P-1-20, ET-R-1-20) in the amount of \$68,208.67. All voted in favor of the motion. Motion passed unanimously. Included in this month's claims was the final balance owing Anderson Brother's Construction in the amount of \$40,000.00 for road improvement projects completed this last summer. A motion was made by Jon Steblay and seconded by Justin Smith credit the Road account with the Township Aid and Agricultural Credit check in the amount of \$3,462.60. All voted in favor of the motion. Motion passed unanimously.

Cartway Litigation Expenses Owed the Township: Carol Pundt will contact Mr. Gamello to see if he still represents the client. If he does not she will get information to pass on to the Township lawyer to send out the billing.

Road Report: Don Hales gave the Board an updated road expense report. Don has received phone calls regarding the condition of the road this winter. The Township's snow plowing policy is to have the plowing done when 3 inches of snow has fallen. Since there have been a couple of times less than 3 inches of snow has fallen the roads have compacted snow that has turned into a surface of ice. The Township is waiting for a warm day when the ice melts so the slush can be removed back down to the blacktop. This has also caused some discussion between individual members of the Board and the contractor hired to maintain the Township roads.

A motion was made by Don Hales and seconded by Jon Steblay to let the bid for Scott Lake Road to be opened at the April 14, 2020 Monthly Board meeting. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Jon Steblay to let the bid for the road maintenance contract to be opened at the April 14, 2020 monthly Board meeting. All voted in favor of the motion. Motion passed unanimously.

Deerwood Fire Department: Mike Bodle and Jay Godfrey gave the Board a summary of what was accomplished in 2019. Deerwood Fire Department responded to 12 calls for Bay Lake Township. The Fire department will be purchasing a new truck which will be replacing a 1984 truck. The new truck will be delivered in March of 2021. The Department will not be requesting additional funds for the purchase from the Townships it services. Also they reminded everyone to replace batteries in home alarm systems, smoke detectors and CO detectors. Individual battery detectors should be replaced every 10 years. The Department has seen some detectors start to fail around 7 years.

Variance Requests: Nothing to report.

Tax Forfeited Lands from Conservation to Non-Conservation: No action taken

Cemetery Report: A motion was made by Jon Steblay and seconded by Justin Smith to let the bid for the cemetery grounds maintenance contract to be opened at the April 14, 2020 Board meeting. All voted in favor of the motion. Motion passed unanimously.

Town Hall Update: Jon suggested to the Board to have the snow plowed further back off the parking lot. A motion was made by Jon Steblay and seconded by Justin Smith to let the bid for the Town Hall lawn maintenance contract to be opened at the April 14, 2020 monthly Board meeting. All voted in favor of the motion. Motion passed unanimously.

Recycling: Jon will find out if the Township will be receiving grant monies from the County in 2020 for Recycling. The Township has levied \$10,000 to be received in 2020. There is a balance of \$3,131.00 in the account. There will be further discussion on whether or not to bring back recycling on a part time basis in 2020. Mostly depending if the Township receives the grant from Crow Wing County.

The Township Board will be using the 2020 IRS Standard Mileage Rate of 57.5 cents for traveling on Township business.

Budget/Levy Discussion: The Board was handed information to review and discuss in planning for the February Budget/Audit meeting.

A motion was made by Justin Smith and seconded by Jon Steblay to have Carol Pundt assign election judges for the Township annual election on March 10, 2020. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to have Carol Pundt assign election judges for the Presidential Primary election on March 3, 2020. All voted in favor of the motion. Motion passed unanimously.

Other Business

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith to adjourn the meeting at 7:55 pm. All voted in favor of the motion.

Supervisor _____

Supervisor _____

Supervisor _____

Clerk _____