

BOARD OF SUPERVISORS
REGULAR MONTHLY REMOTE MEETING
BAY LAKE TOWN HALL
April 14, 2020 - 7:00pm

Present: Don Hales, Jon Steblay, Carol Pundt, Justin Smith, RaeJean Anderson

Absent: None

Community members present: Pat Calkins

Don Hales called the meeting to order at 7:00 p.m via ZOOM video conferencing. The Pledge of Allegiance was led by Justin Smith.

A motion was made by Don Hales and seconded by Justin Smith to approve the amended agenda moving bid openings after the minutes of the previous Board meetings were read and approved. Roll: Don Hales-Yes; Jon Steblay-Yes; Justin Smith-Yes. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the minutes of the regular monthly meeting of the Board of Supervisors held on March 12, 2020, Board of Canvass meeting held March 10, 2020 and the Reorganization meeting held April 7, 2020. Roll: Don Hales-Yes; Jon Steblay-Yes; Justin Smith-Yes. Motion passed unanimously.

Bid Openings:

A motion was made by Jon Steblay and seconded by Justin Smith to award the Cemetery and Town Hall three year maintenance contract to Erik's Lawn Service, LLC. Roll: Don Hales-Yes; Jon Steblay-Yes; Justin Smith-Yes. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Jon Steblay to award Holmwig Excavating, LLC the three year road maintenance contract. Roll: Don Hales-Yes; Jon Steblay-Yes; Justin Smith-Yes. Motion passed unanimously.

Anderson Brothers Construction of Brainerd, LLC was the only contractor presenting a bid for the 2020 Road Improvement (Scott Lake Rd). A motion was made by Jon Steblay and seconded by Justin Smith to deny the bid at this time due to the Township's budget and not knowing how monies will be received from Crow Wing County since the property tax payment date has been set back from May 15th to July 15th. Roll: Don Hales-Yes; Jon Steblay-Yes; Justin Smith-Yes. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the Treasurers Report subject to audit. Roll: Don Hales-Yes; Jon Steblay-Yes; Justin Smith-Yes. Motion passed unanimously. The ending balance as of March 31, 2020 was \$66,313.73.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the claims as submitted (ck# 10420 - 10443 ET-M-4-20, ET-C-4-20, ET-4-3-20 and ET-P-4-20) in the amount of \$6,382.73. Roll: Don Hales-Yes; Jon Steblay-Yes; Justin Smith-Yes. Motion passed unanimously. Carol Pundt reported to the Board there has been no response from James Gammello regarding monies owed to the Township in the amount of \$1,203.27 for cartway litigation.

Road Report: Don Hales gave the Board an updated expense report. Crack filling materials has been purchased for the Township roads. Don Hales and Brad Holmwig will determine the best time to do the work. Due to township budget constraints payment for the materials will be delayed for a couple of months.

Clearwater Point Road Fence Issue/Howard Yesnes: Don Hales and Jon Steblay will inspect the fence during the Spring Road Inspection.

A motion was made by Don Hales and seconded by Jon Steblay to set the date and time of the Spring Road Inspection for April 27, 2020 at 9:00am meeting at the Bay Lake Town Hall. Roll: Don Hales-Yes; Jon Steblay-Yes; Justin Smith-Yes. Motion passed.

Variance Requests: A motion was made by Jon Steblay and seconded by Justin Smith approve the variance request from Jack Butorac as long as there is a storm water plan as part of the improvement project. Roll: Don Hales-Abstained from voting; Jon Steblay-Yes; Justin Smith-Yes. Motion passed.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the variance request for the Nydahl Family Cabin LLC. Roll: Don Hales-Yes; Jon Steblay-Yes; Justin Smith-Yes. Motion passed.

Cemetery Report: Jon Steblay told the Board the stakes will be pulled this month.

Town Hall Update: Justin Smith suggested the Township purchase a video camera and microphone for the clerk's computer for video conferencing. For the present time the clerk will be borrowing a lap top computer from Justin Smith for video conferencing.

Recycling: \$3,132.31 is the balance in the account which is from grant monies from Crow Wing County. 2020 levy monies in the amount of \$10,000 may be used for other Township purposes if needed.

Bay Lake Runtilla Insurance Request-August 2020 Discussion: Hold till May Monthly Board meeting.

Garrison Fire and Rescue Contract will be sent to the Township attorney for her opinion.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the liquor licenses for Zig's, Rutteger's Bay Lake Lodge, The Lonesome Pine Restaurant and Bar, and Hansen Sports. Roll: Don Hales-Yes; Jon Steblay-Yes; Justin Smith-Yes. Motion passed. The Liquor license application will not be signed by the clerk until the Township's liquor license payment is received. There was discussion regarding increasing the Township's liquor license permit payment of \$420.00 per establishment for 2021.

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith to adjourn the meeting at 7:48 pm. All voted in favor of the motion.

Supervisor_____

Supervisor_____

Supervisor_____

Clerk _____