

**BOARD OF SUPERVISORS  
REGULAR MONTHLY REMOTE MEETING  
BAY LAKE TOWN HALL  
May 8, 2020 - 7:00pm**

Present: Don Hales, Jon Steblay, Carol Pundt, Justin Smith, RaeJean Anderson

Absent: None

Community members present: Jim & Cheryl Fleming, Patty & Kevin Miller

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith.

A motion was made by Don Hales and seconded by Justin Smith to approve the amended agenda moving both variance requests after the minutes of the previous Board meetings were read and approved. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the minutes of the regular monthly meeting of the Board of Supervisors held on April 14, 2020, All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the Treasurers Report subject to audit and put monies, in the amount of \$3,454.79 which was the 2019 Tax Forfeited Settlement from Crow Wing County, into the Road Fund. All voted in favor of the motion. Motion passed unanimously. The ending balance as of April, 2020 was \$63,810.79.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the claims as submitted (ck# 10444 - 10456 ET-M-5-20, ET-C-5-20, ET-5-3-20 and ET-P-5-20) in the amount of \$4,625.00. All voted in favor of the motion. Motion passed unanimously. Carol Pundt reported to the Board James Gamello's refusal to acknowledge the Board's request to pay for a cartway expense of \$1,300.00 owed to the Township. The Township has proof he received the billing which he refuses to pay. A motion was made by Justin Smith and seconded by Jon Steblay for the Board to write off the expense because it would cost more to get the Township's attorney involved than the bill itself. All voted in favor of the motion. Motion passed unanimously.

Road Report: Since the Township did not receive a billing from the contractor for road expenses for the month of April, Don Hales did not need to update the road report.

Clearwater Point Road Fence Issue/Howard Yesnes: Don Hales and Jon Steblay inspected the fence during the annual Spring Road Inspection. The fence has been in existence 1972 and is in bad condition. The Board requested the Clerk to ask the MAT Attorney for his opinion on if the Township or the road contractor is liable for the damage to the fence since it is in the road right of way.

Warren Court Road Gate Update: Don Hales has closed the gate and locked it. He will be replacing the lock this summer.

Main Road Gate: Don Hales reported to the Board the Main Road gate needs repair. He will contact the company who installed the gate.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Spring road report. All voted in favor of the motion. Motion passed unanimously. It was agreed by the Board to only fix the public safety issues. The culvert on Peterson Road is plugged up again. Don Hales will look into the cost of installing an extended culvert. The collars on the culvert under Woodland Beach Road are completely off the culvert. Don Hales will ask the Township road contractor to reinstall the collars. There is a culvert on Cottage Hill road that may need to be cleaned out. Don Hales will inspect the culvert.

Partridge Road Complaint: The Township is aware of the condition of the road. The Township is waiting to see what payment levy amount will be from the County before doing any work on the road.

Esden Road: There was a request to repave Esden Road. The road was inspected at the Spring Road Inspection. The road is presently rated on a scale of 10 (B+) out of 12 for condition of the roadway which does not make it a priority at this time.

Mail Boxes on end of Eaglewood Road: Don Hales received a complaint that the snow plow damaged mail boxes at the end of Eaglewood Road. Don will talk to the Township road contractor regarding the damage.

Variance Requests: A motion was made by Jon Steblay and seconded by Justin Smith disapprove the after-the-fact variance request from James M. and Cherly J. Fleming. See attached reasons for the denial. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the variance request for the WBR, Inc. (Woodland Beach Resort). All voted in favor of the motion. Motion passed unanimously.

Cemetery Report: Nothing to report.

Town Hall Update: Justin replaced the lights that were burnt out.

Recycling: The Board received an update on the recycling in Crow Wing County.

Bay Lake Runtilla Insurance Request-August 2020 Discussion: A motion was made by Don Hales and seconded by Jon Steblay that the Township needs an event liability policy with the Township as the name insured in the amount of \$1,500,000 before the event can be held on any Township road. All voted in favor of the motion. Motion passed unanimously. Carol Pundt will notify the event planner.

Garrison Fire and Rescue Contract: A motion was made by Jon Steblay and seconded by Justin Smith to approve the Garrison Fire and rescue contract for 2021. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to adopt a resolution to do mail in ballots for the Primary and General elections in 2020. All voted in favor of the motion. Motion passed unanimously.

COVID-19 Preparedness Plan: A motion was made by Justin Smith and seconded by Jon Steblay to adopt the COVID-19 preparedness Plan as presented to the Board. All voted in favor of the motion. Motion passed unanimously.

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith to adjourn the meeting at 8:20 pm. All voted in favor of the motion.

Supervisor \_\_\_\_\_

Supervisor \_\_\_\_\_

Supervisor \_\_\_\_\_

Clerk \_\_\_\_\_