

**BOARD OF SUPERVISORS
REGULAR MONTHLY REMOTE MEETING
BAY LAKE TOWN HALL
July 14, 2020 - 7:00pm**

Present: Don Hales, Jon Steblay, Carol Pundt, Justin Smith, RaeJean Anderson

Absent: None

Community members present: Dan Gabler, Roger Dientz,

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the amended agenda moving Dan Gabler's variance request after the minutes of the previous Board meeting is read and approved. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the minutes of the regular monthly meeting of the Board of Supervisors held on June 9, 2020, All voted in favor of the motion. Motion passed unanimously.

Dan Gabler and his next door neighbor, Roger Dientz, attended the meeting to discuss their variance request with the Board. A motion was made by Jon Steblay and seconded by Justin Smith to defer the request to the Crow Wing County Board of Adjustment. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of June 30, 2020 was \$243,601.07. The Township has received a franchise fee check in the amount of \$8,210.80 from Charter Communications. A motion was made by Jon Steblay and seconded by Justin Smith to put \$3,000.00 of the monies into the Deerwood Fire Fund and the remaining amount into the Cemetery Fund. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the claims as submitted (ck# 10473 - 10488 ET-M-7-20, ET-C-7-20, ET-S-7-20 and ET-P-7-20) in the amount of \$23,728.01. Check #10482 was voided. All voted in favor of the motion. Motion passed unanimously.

Road Report: Don Hales gave the Board an updated road expense report. The Road Fund balance is \$166,634.41. The Spring Road Inspection report noted roads needing repairs are Scott Lake and Partridge road. Don will have the Township road contractor work on completing the repairs. Don Hales will also inspect Woodland Beach road for repairs.

Driveway Culvert Discussion: Don Hales reviewed the Culvert Replacement Policy. He had one recommendation to add #5. to say-At the discretion of the road supervisor any driveway culvert the road Supervisor deems necessary to replace or install to protect the road bed and the public will be paid for by the Township. The Clerk will add the additional wordig to the policy for the Board to review at the August 13th Board meeting.

Clearwater Point Road Fence Issue/Howard Yesnes: Don Hales presented the Board with a letter for their signatures which will be mailed to Howard Yesnes. The letter states it is not the Township's responsibility to pay for the repairs of the fence because it is in the road right of way and was not a direct hit by the snow plow this winter.

Variance Requests: A motion was made by Jon Steblay and seconded by Justin Smith to approve the variance request of Gerald and Amy Hope. All voted in favor of the motion. Motion passed unanimously.

Cemetery Report: Jon has been in contact with the Township road maintenance contractor to remove the dead tree in the cemetery several months ago. The tree has not been removed. Jon will contact someone else to do the job.

The Township received two memorial donations from Rodney and Phillis Haarstad (\$25) and Melvin and Mildred Helmrichs (\$20) in memory of Marvin Tolkinenwhich. These donations will be used to start the columbarium fund.

Don Hales researched installing a columbarium in the cemetery. The base price is looking to be around \$32,000. He will invite the person he has been talking with to the August Board meeting.

Town Hall Update: The Township will ask A1 Electric to fix the lighting in the Town Hall.

Recycling: Since the Township was decided not to do recycling, the Recycling fund will be cancelled at the end of the year. Moneys in the Fund will be disbursed, as needed into other Funds, decided by the Board.

Other Business to Come Before The Board/Public Comment: RaeJean Anderson announced she may be leaving the Board before her term expires in March, 2021. The Board will be looking for an individual to appoint to replace her. RaeJean has been on the Board since 2011. She will be missed by all the Board members.

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith to adjourn the meeting at 7:59pm. All voted in favor of the motion.

Supervisor_____

Supervisor_____

Supervisor_____

Clerk _____