

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
BAY LAKE TOWN HALL & VIA ZOOM
August 13, 2020 - 7:00pm**

Present: Don Hales, Jon Steblay (ZOOM), Carol Pundt, Justin Smith, RaeJean Anderson

Absent: None

Community members present: Sharon Liberatore, John J. Liberatore

Don Hales called the meeting to order at 7:06 p.m. in person at the Town Hall and via ZOOM. The Pledge of Allegiance was led by Justin Smith.

A motion was made by Justin Smith and seconded by Don Hales to approve the amended agenda moving the Liberatore's variance request after the minutes of the previous Board meeting is read and approved. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Don Hales to approve the minutes of the regular monthly meeting of the Board of Supervisors held on July 14, 2020, All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of July 31, 2020 was \$338,323.80. The Township has received Town Aid monies in the amount of \$3,200.00. A motion was made by Jon Steblay and seconded by Justin Smith to pay off the Cartway Fundaccount with the remaining monies going into the Cemetery Fund. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales and seconded by Justin Smith to approve the claims as submitted (ck# 10484 - 10499 ET-M-8-20, ET-C-8-20, ET-S-8-20 and ET-P-8-20) in the amount of \$33,884.79. All voted in favor of the motion. Motion passed unanimously.

Road Report: Don Hales gave the Board an updated road expense report. Don Hales has asked Holmwig Excavating to repair pot holes on Partridge and Scott Lake roads. He has also reminded the road contractor to reinstall the collar on the culvert on Woodland Beach Road. Because of the detour on Highway 18 Esden Road has pot holes that need to be repaired. Don Hales will inspect the road damage on Esden Road. Don will be inspecting Taylor road for washouts.

Driveway Culvert Discussion: A motion was made by Justin Smith and seconded by Jon Steblay to adopt changes to the Township culvert policy by resolution 08132020. All voted in favor of the resolution. Motion passed unanimously. The first reading of the policy was handed out to the Board for review.

Fall Road Inspection: A motion was made by Jon Steblay and seconded by Justin Smith to set the date for the Fall Road inspection to September 23rd. The Board will meet at 8:30am at the Town Hall. All voted in favor of the motion. Motion passed unanimously.

Variance Requests: A motion was made by Justin Smith and seconded by Jon Steblay to recommend approval of the variance request of Richard Lang and Marybeth Olson. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to recommend approval of John and Sharon Liberatore's variance request on the condition that the birm remains intact. Motion passed unanimously.

Cemetery Report: Jon Steblay reported to the Board the tree debris has been removed from the cemetery. He is having someone else do the stump removal. There still are dead trees that need to be cut down.

Don Hales reported to the Board there will be a columbarium presentation at the October Board meeting.

Town Hall Update: Carol has contacted A-1 Electric to fix the light fixtures at the Town Hall. The telephone housing and cable for Century Link outside the Town Hall was vandalized this month.

Recycling: Jon Steblay reported to the Board the only PLASTICS being accepted by Crow Wing County recycling are #1 and #2 bottles with necks.

A motion was made by Justin Smith and seconded by Jon Steblay to move the September Board meeting back to the second Tuesday of the month which is September 8th. All voted in favor of the motion. Motion passed unanimously.

Primary Election Update/Carol Pundt: Carol received several complaints from Bay Lake voters regarding the mail-in Primary election being held in our Township. It was explained to them the Bay Lake Town Hall did not meet the governor's COVID 19 rulings to adequately keep individuals safe due to building constraints.

CARES Act: There is additional funding that the State is receiving from the Federal government for the Township to use for any improvements due to the Governor's actions regarding COVID-19. The Board decided not to pursue the funding.

Treasurer: Two individuals have voiced an interest in the Treasurer's position on the Board. The Board is in the process of reviewing the resume's. The individuals will be interviewed by the Board at the September Board meeting.

Other Business to Come Before The Board/Public Comment:

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith to adjourn the meeting at 7:55pm. All voted in favor of the motion.

Supervisor_____

Supervisor_____

Supervisor_____

Clerk _____