

**BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING  
BAY LAKE TOWN HALL & VIA ZOOM  
September 8, 2020 - 7:00pm**

Present: Jon Steblay, Carol Pundt, Justin Smith, RaeJean Anderson

Absent: Don Hales

Community members present: Christian Rothe, Kevin Miller, Patty Miller, Debra Flam, Carolyn Mogen, Ronald Mogen, Mindy Tix, John Enright, David Pundt

Jon Steblay called the meeting to order at 7:01 p.m. in person at the Town Hall. The Pledge of Allegiance was led by Justin Smith.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the amended agenda moving the Rothe's variance request after the minutes of the previous Board meeting is read and approved. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the minutes of the regular monthly meeting of the Board of Supervisors held on August 13 2020, All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of August 31, 2020 was \$307,577.93. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the claims as submitted (ck# 10505- 10523 ET-M-9-20, ET-C-9-20, ET-S-9-20 and ET-P-9-20) in the amount of \$13,914.93. All voted in favor of the motion. Motion passed unanimously.

Road Report: Don Hales was not in attendance to give the Board an updated road expense report.

Driveway Culvert Discussion: The second reading of the policy was handed out to the Board for review.

Dickey Lane e-mail From Curt Cich: Mr. Cich sent the Board an email the morning of the Board meeting at 11:32am. The email was a request for the Township to determine costs of the maintenance of Dickey Lane because the residents living along the cartway cannot come to an agreement on cost sharing of the maintenance of the roadway. Since the Board did not have adequate time before the meeting to research the request, the Board took no action other than to request the clerk to contact the MN Township's attorney for an opinion on what type of action the Board should take.

Variance Requests: A motion was made by Jon Steblay and seconded by Justin Smith to recommend approval of the variance request (to include a storm water management plan) of Christian Rothe. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to defer to Crow Wing County the variance request for Jim and Jane Ramsland. All voted in favor of the motion. Motion passed unanimously.

Cemetery Report: Jon Steblay reported to the Board sometime in October the cemetery will be staked.

Town Hall Update: Carol will contact the Township "handy man" to see if he can fix the overhead light fixture in the meeting room of the Town Hall.

Recycling: There is a balance of \$3,132.11 in the Recycling Fund. This fund will need to be closed out at year end. Jon will talk to Crow Wing County to see if any unused funds received from the County by the Township need to be returned to Crow Wing County.

Review Resume's and Interview Candidates For Treasurer: The Board interviewed Mindy Tix first, because her birthday month was closer to January than Patricia Miller. The Board interviewed Patricia Miller after Mindy Tix. A request was

made to speak, by Debra Flam. Since the Board had resumes' and references along with the interviews there was no need to hear additional information regarding the candidates for the position. Jon Steblay denied the request.

A motion was made by Justin Smith and seconded by Jon Steblay to close the meeting at 7:43pm to discuss the candidates for the Treasurer position. All voted in favor of the motion. Motion passed unanimously. The closed meeting was recorded for future reference and is available to the public to review.

A motion was made by Jon Steblay and seconded by Justin Smith at 7:55pm to open the meeting up to the public. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Jon Stebaly to offer and appoint the Treasurer Board position to Mindy Tix effective September 10, 2020 until the March 2021 election. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to appoint RaeJean Anderson Deputy Treasurer effective September 10, 2020. RaeJean will be receiving the Treasurer's Fee for September and October along with a \$15.00 per hour fee in November and December while she is training Mindy on CTAS reporting along with month end reports. All voted in favor of the motion. Motion passed unanimously.

Other Business to Come Before The Board/Public Comment: David Pundt told the Board it was discussed at a Lion's meeting that the Lions could no longer do aluminum can drop off recycling at the Town Hall. The Board told him the statement was incorrect. The Lions are welcome to use the parking lot of the Town Hall as a drop off site for aluminum can recycling.

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith to adjourn the meeting at 8:00pm. All voted in favor of the motion.

Supervisor \_\_\_\_\_

Supervisor \_\_\_\_\_

Supervisor \_\_\_\_\_

Clerk \_\_\_\_\_