

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
BAY LAKE TOWN HALL & VIA ZOOM
November 10, 2020 - 7:00pm**

Present: Don Hales (via ZOOM), Jon Steblay, Carol Pundt, Justin Smith, Mindy Tix (ZOOM), RaeJean Anderson
Absent: None
Community members present: Brent Gunsberry, Mike Munsterteiger, Pat Egan

Don Hales called the meeting to order at 7:00 p.m. via ZOOM. The Pledge of Allegiance was led by Justin Smith.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the agenda. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the minutes of the regular monthly meeting of the Board of Supervisors held on October 13, 2020. All voted in favor of the motion. Motion passed unanimously. A motion was made by Jon Steblay and seconded by Justin Smith to approve the minutes of the Special Board meeting held October 27, 2020. Jon Steblay-yes; Justin Smith-yes; Don Hales-Nay. Motion passed

Don Hales told the Board he was resigning from his assignments on the Board effective immediately, but will keep being a Supervisor on the Board until his term ends in 2022. He was asked by the clerk to send out an email to her for clarification. During the Other Business To Come Before The Board (Section XX), after much discussion regarding his decision, he told the Board he may reconsider what he said. There will be further discussion at the December Board meeting.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of October 31, 2020 was \$293,321.32. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the claims as submitted (ck#10540 - 10555 ET-M-11-20, ET-C-11-20, ET-S-11-20 and ET-P-11-20) in the amount of \$7,748.25. All voted in favor of the motion. Motion passed unanimously.

Road Report: Don Hales told the Board he has not received an October billing from Brad Holmwig for work done on the roads so he could not update the road report. Don Hales told the Board the pot holes on Esden Road have been filled. He said he received a thank you from residents living along the road.

2021 Road Improvements Update: On hold until the December Board meeting.

Fence Issue-Clearwater Point Rd: The Board received an email, dated 10/18/2020, from Howard Yesnes regarding the Board's denial of his claim of damage to his fence by the snow plow the winter of 2019. He is disagreeing on the Township's position of denying the claim. The Board is holding firm on their decision that the fence damage is not the township's responsibility to pay. Jon Steblay will work on a response to Mr. Yesnes. He will email the response to the clerk to put into a letter to be mailed out to Mr. Yesnes.

Variance Requests:

Dan Fournier: A motion was made by Justin Smith and seconded by Jon Steblay to recommend to the County the variance request for Dan Fournier. All voted in favor of the motion. Motion passed unanimously.

Birkeland Trusts: A motion was made by Justin Smith and seconded by Jon Steblay to recommend to the County a Land Use Map Adjustment (LUMA) request of Birkeland Trusts. All voted in favor of the motion. Motion passed unanimously

Mitchell and Ramona Erickson: A motion was made by Justin Smith and seconded by Jon Steblay to recommend to the County the variance request of Mitchell and Ramona Erickson as long as the garages remain as garages with no living quarters. All voted in favor of the motion. Motion passed unanimously

George M & Kristy N Jukish: A motion was made by Jon Steblay and seconded by Justin Smith to defer to the County the variance request for George M & Kristy N. Jukish. All voted in favor of the motion. Motion passed unanimously

Lakeview Investments LLC: A motion was made by Jon Steblay and seconded by Justin Smith to recommend to the County the variance request of Lakeview Investments LLC to include a water catch pond on the property. 2-yes Don Hales abstained from voting. Motion passed.

Cemetery Report: Jon Steblay reported to the Board the cemetery has been cleaned and staked. He told the Board he was not able to locate some of the markers. The Township will need to purchase markers to replace the missing ones. He will order the new markers. If the marker could not be found the marker # is on the stake. A new metal detector was purchased to locate the markers.

The columbarium discussion will be continued at the December Board meeting. There is nothing to report at this meeting.

Town Hall Update: A motion was made by Justin Smith and seconded by Jon Steblay to replace all the ceiling lights in the Town Hall by accepting the Mooers Electric estimate of \$1,185.00. The current out dated fluorescent ceiling lighting structures are failing. All voted in favor of the motion. Motion passed unanimously.

Recycling: The Recycling sign in the Town Hall parking will lot will be removed before the ground freezes. Storage will be outside along the building.

Deputy Treasurer Appointment: A motion was made by Jon Steblay and seconded by Justin Smith to approve the appointment of RaeJean Anderson as Deputy Treasurer. All voted in favor of the motion. Motion passed unanimously. A motion was made by Justin Smith and seconded by Jon Steblay to pay the Deputy Treasurer the current meeting fee, when attending a Board meeting, \$15.00 per hour, when doing Township business, and mileage. 2 votes Yes, 1 vote No. A motion was made by Justin Smith and seconded by Jon Steblay to take RaeJean Anderson off the Township dental plan effective 12/1/2020. All voted in favor of the motion. Motion passed unanimously.

Interim Treasurer Salary: A motion was made by Jon Steblay and seconded by Justin Smith to pay the Interim Treasurer \$300 per month along with a \$200 Board meeting fee. 2 votes Yes, 1 vote No.

General Election Update: The paper work still has not been finalized by Crow Wing County.

Annual Township Election and Meeting Location: The Board members have been asked to think about relocating the annual election and meeting. Further discussion on this will be done at the December Board meeting.

Town Hall Heat: Don Hales will send an email to the clerk regarding the access codes for the heating thermostat for distribution to the Board members.

Town Board Administrative Procedure Hand Book: Copies of the handbook will be given out to the Board members for review at the December Board meeting.

Pat Engen addressed the Board with future construction plans for Ruttger's Bay Lake Lodge.

Other Business to Come Before The Board/Public Comment: Nothing

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith to adjourn the meeting at 8:50pm. All voted in favor of the motion.

Supervisor_____

Supervisor_____

Supervisor_____

Clerk _____