

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
BAY LAKE TOWN HALL
February 9, 2021 - 7:00pm**

Present: Don Hales, Jon Steblay, Carol Pundt, Justin Smith, Mindy Tix

Absent: None

Community members present: Debra Flam, Mike Bodle

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the amended agenda to include Debra Flam (Road Issue) and Mike Bodle (Deerwood Fire). All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the minutes of the regular monthly meeting of the Board of Supervisors held on January 12, 2021. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of January 30, 2021 was \$444,939.30.

A motion was made by Jon Steblay and seconded by Justin Smith to close the Recycling Fund and transfer the monies in the fund to the Cemetery Fund. Roll Call Vote: Don Hales-yes; Jon Steblay-yes; Justin Smith-yes. Motion passed unanimously

A motion was made by Jon Steblay and seconded by Justin Smith to deposit the Town Aid and Ag Credit (\$3,652.37) from the State into the Cemetery Fund. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the claims as submitted (ck#10594 - 10610 ET-M1-02-21, ET-M2-02-21, ET-C-02-21, ET-S1-02-21, ET-S2-02-21, ETS3-02-21 and ET-P-02-2021) in the amount of \$11,857.70. All voted in favor of the motion. Motion passed unanimously.

Road Report: Don Hales gave the Board an updated expense report.

Hazelton Township Road Maintenance Contract (Partridge Rd)/Don Hales: As per the Township's contract with Hazelton Township Partridge Road will be snow plowed in the winter by Hazelton Township and maintained in the summer by Bay Lake Township.

Peterson Road: Discussions are ongoing regarding the snow plowing and maintenance of Peterson Road. It was suggested by a supervisor on the Hazelton Township Board that their Township Board may to open to the same road management agreement as what Bay Lake Township has with them for Partridge Road. Don Hales will give the Township attorney a copy of the contract and ask for her opinion.

Eaglewood Road: Debra Flam brought to the attention of the Board a portion of Old Highway 6 that was given back to the Township, when the new Highway 6 was established, has land lock some properties. It looks like a portion of that road bed needs to be vacated by the Township. Don Hales will give the information to the Township attorney for her opinion.

2021 Road Improvements Update: Bids have been let to be opened on March 11th.

Variance Requests: A motion was made by Justin Smith and seconded by Jon Steblay to recommend approval of the variance request for Tom and Cindi Hochstaetter. Jon Steblay and Justin Smith voted in favor of the motion. Don Hales abstained from the vote.

Cemetery Report: Nothing to report from Jon Stebaly. Justin Smith -Nothing to report.

Columbarium: Don Hales will contact Jerry Hitchison regarding moving dirt and preparation for foundation work. Jon Steblay will contact Randy regarding the foundation work. The Board is hoping to have a better estimation of the cost by the March Monthly Board meeting.

Donation/Mary Scott: A motion was made by Justin Smith and seconded by Jon Steblay to adopt a resolution accepting the donation of \$660 from Mary Scott, who is the executor of the Estate of Selma (Sander) Dandanell Ose. All voted in favor of the motion. Motion passed unanimously.

Town Hall Update: A motion was made by Don Hales to keep the temperature for the Town Hall heat at 50 degrees while not being used with adjustments to the automatic thermostat to not fluctuate to a lower temperature when there is no movement in the building. Motion failed for lack of a second.

A motion was made by Jon Steblay and seconded by Justin Smith to set the thermostat at the Town Hall to 60 degrees with a heater to be purchased by the Township for use in the clerk's office while she is working at the Town Hall. Jon Steblay -yes; Justin Smith -yes; Don Hales-no. Motion passed.

A motion was made by Don Hales and seconded by Justin Smith that the present wall heater should not be turned on due to it being a fire hazard. Don Hales-yes; Jon Steblay-yes; Justin Smith-yes; Mindy Tix-yes...Carol Pundt agreed not to turn on the wall heater, but, refused to vote due to her not having a vote on Board issues.

Recycling: Fund closed. See motion under Treasurer's report.

Town Board Administrative Procedures Manuel: Board members are in the process of reviewing.

Annual Township Preparation and Discussion: The Board reviewed the Annual meeting agenda. The Board also discussed how to conduct the meeting in person and via Zoom while still being within the guidelines of the State COVID-19 restrictions.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the Board of Canvass for the annual election to include Jon Steblay, Don Hales, Amy Vukelich and Carol Pundt. All voted in favor of the motion. Motion passed unanimously.

Garrison Fire/Mike Bodel: Bay Lake Township had 10 fire calls in 2020. Most of the calls were considered common calls. There was one small structure fire. The new fire engine will be delivered in March. The fire budget per contract has not increased in 7 years. Mike is happy to attend any of the Township meetings.

Absentee Ballot Requests are available on the Township website or by making a request by email or phone to the clerk.

Other Business to Come Before The Board/Public Comment: None

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith to adjourn the meeting at 8:27pm. All voted in favor of the motion.

Supervisor_____

Supervisor_____

Supervisor_____

Clerk _____