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BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
BAY LAKE TOWN HALL
March 11, 2021 - 7:00pm

Present: Don Hales (via Zoom), Jon Steblay, Carol Pundt, Justin Smith, Mindy Tix

Absent: None

Community members present: Mike Niemi

Don Hales (via Zoom) called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the amended agenda. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the minutes of the regular monthly meeting of the Board of Supervisors held on February 9, 2021. Jon Steblay & Justin Smith-Yes; Don Hales-No

A motion was made by Jon Steblay and seconded by Justin Smith to approve the minutes of the Budget/Audit meetings held on February 11th and February 15, 2021. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of February 28, 2021 was \$432,187.48.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the claims as submitted (ck#10611 - 10630 ET-M1-03-21, ET-M2-03-21, ET-C-03-21, ET-S1-03-21, ET-S2-03-21, ETS3-03-21 and ET-P-03-2021) in the amount of \$5,741.46. All voted in favor of the motion. Motion passed unanimously. The Township meeting fee for board members is \$200 per meeting. Carol Pundt charged the township the meeting fee of \$200 for the Budget/Audit meeting held on February 11, 2021. Don Hales and Jon Steblay did not charge the Township a meeting for the Budget/Audit meeting held on February 11, 2021.

Road Report: Don Hales gave the Board an updated expense report. He has concerns on how the roadways are being snow plowed. To date the snow plow has been winging snow along the roadways up to 9 1/2 feet off the blacktop. Don has received complaints that it is hard to determine where the side of the roadway ends and the ditch begins. He will talk to Brad Holmwig regarding this matter. Also, mail boxes are being damaged in the process.

Hazelton Township Road Maintenance Contract Regarding Partridge Rd & Peterson Rd/Don Hales: Road maintenance between the two Townships will remain the same pertaining to the contracts between the two Townships.

Eaglewood Road: No Update. Will remain on the agenda for the April Board meeting.

2021 Road Improvements Bid Opening: A motion was made by Jon Steblay and seconded by Justin Smith to accept the bid from Anderson Brothers Construction totaling \$421,880.25 (Scott Lake- \$151,351.75, Partridge- \$180.193.00, Maghan- \$90,335.50). All voted in favor of the motion. Motion passed unanimously. Road construction work to begin around June 1st.

Jon Steblay told the tree that was leaning over the road at Portage Pass has been taken down.

Variance Requests: A motion was made by Justin Smith and seconded by Jon Steblay to recommend approval of the variance request for Robert E. & Ellen J. Strawman with the following; Keep the two decks as they are but, limit the walkway between them to a 4 ft width. All voted in favor of the motion. Motion passed unanimously.

Cemetery Report: Nothing to report from Jon Steblay. Justin Smith -Nothing to report.

Columbarium: Don Hales presented an estimate for excavation work from Jerry Hutchison in the amount of \$2,850.00. It is recommended to install a block foundation due to the clay that is in the ground. Jon Steblay has been in contact with Randy and will contact him again for an estimate for the block work for the foundation. Jon will also contact Ideal Concrete and H & H Masonry for estimates.

Town Hall Update: The town hall heat has been set at 60 degrees the month of February with a portable heater being used when the clerk has been in her office.

Town Board Administrative Procedures Manuel: A motion was made by Justin Smith and seconded by Jon Steblay to approve the Board policy changes regarding requests for Township information as presented by Carol Pundt. All voted in favor of the motion. Motion passed unanimously.

Board members attending the MAT Spring Short Courses the end of March (via ZOOM) will be paid the hourly fee by the Township.

Election Results: The election results were passed out to the Board by Carol Pundt.

Other Business to Come Before The Board/Public Comment: None

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith to adjourn the meeting at 8:27pm. All voted in favor of the motion.

Supervisor_____

Supervisor_____

Supervisor_____

Clerk _____