

BAY LAKE TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING MINUTES
BAY LAKE TOWN HALL

April 6, 2021 - 7:00pm

Present: Don Hales, Jon Steblay, Justin Smith, Carol Pundt, RaeJean Anderson

Absent: None

Community Members Present: None

Carol Pundt called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith.

A motion to approve the agenda was made by Don Hales and seconded by Justin Smith. All voted in favor of the motion. Motion passed unanimously.

Carol Pundt, Clerk, asked for nominations for Chairperson of the Board.

A motion was made by Justin Smith and seconded by Jon Steblay to nominate Don Hales as Chairperson. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Don Hales to approve by unanimous consent sections 5 through 10. All voted in favor of the motion. Motion passed unanimously. See below:

Jon Steblay (Vice Chairperson), Jon Steblay (Weed Supervisor), Don Hales (Road Supervisor), Justin Smith (Assistant Road Supervisor), Jon Steblay (Cemetery Sexton), Justin Smith (Cemetery Recorder), Justin Smith (Town Hall Plant Over-site), Don Hales (Fire Contract & Meetings).

Compensation Rates:	Supervisor/Chair -	\$250.00/meeting
	Supervisors -	\$200.00/meeting
	Treasurer Fee-	\$300/month
	Clerk Fee-	\$500/month
	Reg. Meeting Fee -	\$200.00
	Hourly Fee/Misc.-	\$15.00 per hour- Supervisors \$30 for 1st hour/\$15 thereafter
	Ann. Mtg Moderator Meeting Fee	
	Election Judge-	\$12.00 per hour
	Head Ele. Judge	\$15.00/per hour
	Mileage Rate-	\$.56 per mile
	Deputy Clerk-	On As Needed Basis \$200 Meeting Fee
	Deputy Treasurer-	On As Needed Basis \$200 Meeting Fee
	Road Supervisor	Duties \$50 per month
	Cemetery Recorder Duties	\$50 per month
	Cemetery Sexton Duties	\$50 per month

Post public notices at the Town Hall and Hansen's Store. Whenever possible the website will be included in the posting listings.

Publish public notices in the Crosby Courier and News Hopper (Brainerd Dispatch to be used on an as needed basis and for Township bid notifications).

Designate Deerwood Bank, Deerwood, MN as the official bank depository.

Authorize Don Hales, Road Supervisor, to spend up to \$10,000 for emergency road services without Board approval.

A motion was made by Don Hales and seconded by Justin Smith to have the regular monthly Board meeting on the second Tuesday of each month starting at 7pm at the Town Hall or as posted on the Monthly Meeting Listing which is posted at the Town Hall, Hansen's Store and the Township's website. All voted in favor of the motion. Motion passed unanimously.

Amy Vukelich will serve as Deputy Clerk of the Township through Carol Pundt's term on the Board.

RaeJean Anderson will serve as Deputy Treasurer of the Township through Mindy Tix's term on the Board.

A motion was made by Jon Steblay and seconded by Justin Smith to pay Board Members, who attended and make presentatigons at the annual meeting, \$200, which is the regular meeting fee paid to Board members. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales and seconded by Jon Steblay to continue the legal services of Virginia Knudson. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales and seconded by Justin Smith to keep the Township liquor license fee at \$420.00 per license. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales and seconded by Justin Smith to set the date and time of the Spring Road inspection to April 23, 2021 at 2pm to meet at the Town Hall. All voted in favor of the motion. Motion passed unanimously.

Corona Virus Precautions: Carol Pundt, Clerk, passed out the Township's COVID-19 Preparedness Plan which will be reviewed by the Board members for changes to be discussed at the April Board meeting.

A motion was made by Don Hales and seconded by Jon Steblay to increase the Township Board's Life insurance plan to the Platinum plan (\$20,000). All voted in favor of the motion. Motion passed unanimously. The Dental plan was left as is. Life and Dental Insurance premiums will continue to be paid by the Township.

The meeting was adjourned at 7:19pm.

Supervisor _____

Supervisor _____

Supervisor _____

Clerk _____