

**BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING  
BAY LAKE TOWN HALL  
April 13, 2021 - 7:00pm**

Present: Don Hales, Jon Steblay, Carol Pundt, Justin Smith, Mindy Tix

Absent: None

Community members present: Michael & Gail Andreas, Dean and Nancy Hansen

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the amended agenda with the removal of VIIIId. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the minutes of the regular monthly meeting of the Board of Supervisors held on March 11, 2021, the Canvass Board meeting held March 9, 2021 and the Reorganization meeting held April 6, 2021. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of March 31, 2021 was \$444,131.11. The columbarium donation received from Mary Scott was in the amount of \$600.00 NOT \$650.00. The Resolution has been changed to reflect the change.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the claims as submitted (ck#10631 - 10659 EMT-M1-04-21, EMT-M2-04-21, EMT-C-04-21, EMT-S1-04-21, EMT-S2-04-21, EMT-S3-04-21 and EMT-P-04-2021) in the amount of \$29,284.51.

Road Report: Don Hales will give the Board an updated expense report for April and May at the May Board meeting. The Board will inspect Esden Road regarding the use of the road as a bypass road when MNDOT was working on State Hwy 18. Don submitted a claim damage report to MNDOT a couple of months ago. He has not received a response back from MNDOT.

Don was notified by a Township resident that there is some flooding along Katrine Drive by Lonesome Pine restaurant. They are suggesting the runoff was due to brushing along the roadway. Don will check out the concern.

Justin was asked by a resident of the Township to check out an oak tree that is on a Township lake access off Brighton Point road. The resident felt the oak tree was dead and needed to be removed. Justin inspected the tree. He also talked to the neighbor which has the property closest to the tree. Justin feels the tree does not need to be removed. The limbs on the ground by the tree are not from the tree. Justin will contact the individual that had the concern.

Variance Requests: A motion was made by Don Hales and seconded by Justin Smith to recommend approval of the variance request for Michael and Gail Andreas. All voted in favor of the motion. Motion passed unanimously.

Cemetery Report: The stakes have been removed from the burial sites and the Cemetery has been cleaned up. There was one burial in the old section of the cemetery.

Columbarium: Jon Steblay has not heard back from Randy, Ideal Concrete or H & H Masonry for estimates to install a block foundation. The Board did receive an estimate for sonotube footings from Ideal Concrete, but, because of the clay in the ground sonotube footings are not adequate to support the columbarium. Also, there is a new contact for questions regarding the columbarium. Jon will email the contact information to the Board.

MATT Insurance Question: A motion was made by Don Hales and seconded by Jon Steblay to leave the insurance deductible at \$2,500.00. All voted in favor of the motion. Motion passed unanimously.

Federal Stimulus Dollars/email From Tim Houle: The Township received an email from Tim Houle regarding Federal stimulus monies that may be used for broad band access within the Township. He was asking if there was an interest in the Township to do this. No action was taken by the Board.

Town Hall Update: A motion was made by Justin Smith and seconded by Jon Steblay to switch phone and internet service to a 5 year CTC service plan. All voted in favor of the motion. Motion passed unanimously. High speed Internet connection and money saved were the reasons for the change.

Monitor For Zoom Meetings: In the future if a monitor is needed the Township Board will discuss purchasing one.

Cleaning: Carol Pundt will contact Service Master for a quote to clean the Town Hall.

Donation Requests: CWC Fair Association and CWC Historical Society. No action was taken by the Board.

Liquor Licenses: A motion was made by Jon Steblay and seconded by Justin Smith to approve the liquor license for Lonesome Pine, 1898 Management, LLC (Ruttger's Bay Lake Resort); 1898 Management, LLC (Clubhouse Zigs); and Hansen's Sports. All voted in favor of the motion. Motion passed unanimously.

Township COVID Preparedness Plan: A motion was made by Jon Steblay and seconded by Justin Smith to change the number of people attending a meeting in the Town Hall to 16 people. All voted in favor of the motion. Motion passed unanimously.

Canvass Board Meeting Fee: A motion was made by Jon Steblay and seconded by Justin Smith to change the Canvass Board meeting fee for 2022 to \$50.00. All voted in favor of the motion. Motion passed unanimously. Board meeting fees are \$200.00. The Canvass Board meets for approximately 5 - 10 minutes.

MLEC Election Ballot: The Board decided not to vote in this year's election.

Other Business to Come Before The Board/Public Comment: None

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith to adjourn the meeting at 7:49pm. All voted in favor of the motion.

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_

Clerk \_\_\_\_\_