

**BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING  
BAY LAKE TOWN HALL  
September 14, 2021 - 7:00pm**

Present: Don Hales, Carol Pundt, Mindy Tix, Justin Smith, John Enright (Remote)

Absent: None

Community members present: Becky None

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith.

A motion was made by Justin Smith and seconded by John Enright to approve the amended agenda to include discussion regarding Supervisor's duties while serving on the Board. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to approve the minutes of the regular monthly meeting of the Board of Supervisors held on August 10, 2021 as amended to include Jane Hanson as attending the August 10th meeting. All voted in favor of the motion. Motion passed unanimously.

Supervisors Duties: In the following months John Enright will be responsible for the Town Hall plant building and assisting Justin Smith with cemetery record keeping and cemetery maintenance along with being Assistant Road Supervisor.

A motion was made by John Enright and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of August 31, 2021 was \$482,988.11.

A motion was made by Justin Smith and seconded by Don Hales to approve the claims as submitted (ck#10721 - 10733) EFT-M1-09-2021, EFT-M2-09-2021, EFT-S-09-21, EFT-S1-09-21, and EFT-P-09-2021) in the amount of \$4,829.53.

Road Report: Don Hales gave the Board members an updated road report. He explained to the Board there are healthy balances in the budget categories. Mowing and culvert replacement are just slightly over budget. A motion was made by Don Hales and seconded John Enright to pay Anderson Brothers Construction the second half of their billing for the 2021 Road improvements which were completed in June. All voted in favor of the motion. Motion passed unanimously. A IC-134 will need to be completed by Anderson Brothers Construction and submitted to the Township before the final payment.

A motion was made by Don Hales and seconded by Justin Smith to approve the Fall Road Inspection report. All voted in favor of the motion. Motion passed unanimously. During the Fall Road Inspection it was noticed by the Supervisors the end of Maple Court Road has been converted to a cement surface. Don Hales will talk to the Township attorney regarding this matter.

Brighton Point/Fiber Internet Installation: A motion was made by Don Hales and seconded by John Enright for Telcom Construction, working for Century Link , to install internet cable lines along the Brighton Point road right-of-way. All voted in favor of the motion. Motion passed unanimously.

Variance Requests: A motion was made by Don Hales and seconded by Justin Smith to recommend to the CWC Variance Board to deny the variance request of Jacqueline & Charles Larson. All voted in favor of the motion. Motion passed unanimously.

Cemetery Report: Justin Smith reported to the Board 10 lots were sold this past month. Justin will contact Jon Steblay for guidance and help with the fall cleanup and staking at the cemetery.

Columbarium: Don Hales has been in contact with the foundation contractor. He has a proposal ready for the Board to review at the next Board meeting.

Federal Stimulus Dollars Update: The Township received the first half of the ARP2021 monies in the amount of \$51,744.53.

Town Hall Update: Carol Pundt reported to the Board there were a couple of days this last month where the internet was down for a short time.

Email From Kyle Hoffman Regarding Bow Hunting in Greenwood Isle Park: No action was taken by the Board. Don Hales is still in discussion with the Township attorney.

Other Business to Come Before The Board/Public Comment: None

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith adjourned the meeting at 7:29pm. All voted in favor of the motion.

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_

Clerk \_\_\_\_\_