

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
BAY LAKE TOWN HALL
November 9, 2021 - 7:00pm**

Present: Don Hales, Carol Pundt, Mindy Tix, Justin Smith, John Enright (Remote)

Absent: None

Community members present: Becky Miller

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith.

A motion was made by Justin Smith and seconded by Don Hales to approve the amended agenda to include discussion regarding town hall infrastructure, meeting with Township lawyer and adding Justin Smith as an authorized signer at Deerwood Bank. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to approve the minutes of the regular monthly meeting of the Board of Supervisors held on October 12, 2021. All voted in favor of the motion. Motion passed unanimously.

A motion was made by John Enright and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of October 31 was \$515,085.18.

A motion was made by Don Hales and seconded by John Enright to include Justin Smith as an authorized signer on the checking and savings account at Deerwood Bank. Justin is the Co-chair on the Township Board. Don Hales and John Enright voted to approve the motion. Justin Smith abstained from voting.

A motion was made by Justin Smith and seconded by Jon Enright to approve the claims as submitted (ck#10748 - 10764) EFT-M1-11-2021, EFT-M2-11-2021, EFT-S-11-21, EFT-S1-11-21, and EFT-P-11-2021) in the amount of \$205,355.93. All voted in favor of the motion. Motion passed unanimously. A check in the amount of \$180,079.06 was issued to pay the second half of the 2021 road improvement project completed by Anderson Brothers.

Road Report: Don Hales passed out an updated road report. The Road Fund is in very good shape with a balance of \$174,179 going into November. He told the Board shouldering work was done to some of the roads in the Township. The Board was told that there is tree/brush debris along the roadway on Esden Road. Don Hales is not aware of any brushing done by the Township along Esden Road this summer. He will take a look at the situation.

Plott Road Snow Removal: The reason why a pickup is being used to plow the snow is because the end of the roadway is chained off.. It is difficult to turn around a large plow truck without a turn-a-round. Don Hales will try contacting the landowner to see if the chain can be removed in the winter.

Road Mileage Certification: A motion was made by Don Hales and seconded by John Enright to approve the Township Road Mileage Certification report from Crow Wing County. All voted in favor of the motion. Motion passed unanimously.

2022 Road Improvements: A motion was made by Don Hales and seconded by John Enright to send the Township lawyer the road specifications for Nels Johnson, Obrien and Clearwater Point roads. The bid opening date will be determined at the December Board meeting.

Meeting With Township Attorney: Don Hales and John Enright met with the Township attorney on October 20, 2021 to discuss the Open Meeting Law, current updates and revisions to the laws pertaining to Zoom/Remote meetings and bow hunting on Township property. It is the Township attorney's opinion that the Township needs to have the calendar completed as to the Township Supervisor's location when having a Zoom meeting. The meeting also needs to be posted 7 days in advance of the meeting. Carol Pundt will be working with Don Hales to draft a Township Board Zoom meeting procedure to be discussed at the December Board meeting. The attorney also left the option open for the Board to invite the individual requesting to bow hunt on Township property to a Board meeting. No hunting signs, which were posted on the property in question many years ago, need to be replaced if they are in disrepair.

Variance Requests: A motion was made by Don Hales and seconded by Justin Smith to recommend approval of the variance request for the Johnson Living Trust. All voted in favor of the motion. Motion passed unanimously.

Cemetery Report: Justin Smith reported to the Board there were no burials during the month of October. Five lots were sold. With the help of Jon Steblay the cemetery has been staked. Fall clean up has been done. The Cemetery Bylaws were discussed. The Cemetery Bylaws will be reviewed at the December Board meeting. Justin was asked to print out a procedural process of his Sexton/Recorder duties.

Town Hall: Three outside security cameras have been stolen. John Enright will set up a Zoom account for the Township costing \$15.00 per month. The free Zoom meeting is only for meetings lasting around 40 minutes. John is also going to have the water tested at the Town Hall building.

Federal Stimulus Monies: The Board reviewed an estimate from SCR to install an HVAC system and the possibility of a new furnace. No action was taken by the Board at this meeting. The estimate will be discussed at the December Board meeting.

John Enright is in the process of putting together a quote for upgrades to the computer communication system infrastructure at the Town Hall to be discussed at the December Board meeting. He is also in the process of getting an estimate/design for the front entrance alteration.

Email From Kyle Hoffman Regarding Bow Hunting in Greenwood Isle Park: No action was taken by the Board. Kyle will be invited to the December board meeting.

Other Business to Come Before The Board/Public Comment: A question was asked as to when Broadband installation in the Township will be discussed as part of the Federal Funding and the process. Broadband will be discussed when all the estimates for Town Hall building infrastructure improvements have been reviewed. The process will most likely be to turn over any unused Federal dollars to Crow Wing County to be used for Broadband installation in the Township. This will be an ongoing discussion well into 2022.

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith adjourned the meeting at 8:09pm. All voted in favor of the motion.

Supervisor _____

Supervisor _____

Supervisor _____

Clerk _____