

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
BAY LAKE TOWN HALL
January 11, 2022 - 7:00pm**

Present: Don Hales, Carol Pundt, Mindy Tix (via Zoom), Justin Smith, John Enright

Absent: None

Community members present: None

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith>

A motion was made by Justin Smith and seconded by John Enright to approve the agenda. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to approve the minutes of the regular monthly meeting of the Board of Supervisors held on December 14 2021. All voted in favor of the motion. Motion passed unanimously.

A motion was made by John Enright and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of December 31, 2021 was \$495,933.92.

A motion was made by Justin Smith and seconded by John Enright to approve the claims as submitted (ck#10784 - 10800) EFT-M1-01-2022, EFT-M2-01-2022, EFT-S-01-22, EFT-S1-01-22, ERT-MN-01-2022 and EFT-P-01-2022) in the amount of \$42,784.28 All voted in favor of the motion. Motion passed unanimously.

Road Report: Don Hales passed out an updated road report. Don was able to talk to the resident on Plott road regarding gate access across the road on his property. They plan to meet sometime in the future to discuss a possible turn-a-round for snow plow access. Don also received several phone calls regarding snow plow issues. Don gave the Board his road budget for 2022 for review.

Variance Requests: None

Cemetery Report: Justin Smith reported to the Board there were 3 burials during the month of December. The cemetery by-laws were reviewed and discussed by the Board. A print out of the revised By-Laws will be reviewed at the February Board meeting.

Federal Stimulus Monies Update: The Board signed a letter which will be sent to Doug Houge, County Commissioner for our area, to support Broadband projects in Bay Lake Township requesting funding from ARPA monies which were given to Crow Wing County.

A motion was made by Justin Smith and seconded by John Enright to have the Township pay up to \$1,000 for an architect to design a blue print for a new town hall building along with an alternate design for a new front entrance on the present building. All voted in favor of the motion. Motion passed unanimously. The Board is seeking the design work through a planning process due to the need to update the present facility to encompass handicap accessibility and public health safety access for appropriate distancing during voting and Township meetings.

Town Hall: John Enright is still working on getting a third estimate for an HVAC system installed in the Town Hall building. John has ordered the a new copier for the Town Hall from The Office Shop.

IRS Standard Rate: A motion was made by Justin Smith and seconded by John Enright to approve the IRS Standard Mileage rate for 2022, which is \$.585 per mile payment for vehicle usage by the Board while doing Township business. All voted in favor of the motion. Motion passed unanimously.

The Board held off discussion both the resolutions to spend ARAP Funds on Technological Improvements and Lost Revenue Replacement until the February Board meeting.

Budget/Levy Discussion: 2021 Interim Financial Report information was passed out to the Board in preparation for the budget/Audit meeting on February 10th.

Zoom Meeting Procedure: Will be reviewed at the February Board meeting.

A motion was made by Justin Smith and seconded by John Enright to approve the election judges, for the Bay Lake Township Annual election, as presented by the clerk. All voted in favor of the motion.

Other Business to Come Before The Board/Public Comment: No Comments.

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith adjourned the meeting at 8:35pm. All voted in favor of the motion.

Supervisor_____

Supervisor_____

Supervisor_____

Clerk _____