

BAY LAKE TOWNSHIP
2022 ANNUAL MEETING
BAY LAKE TOWN HALL BUILDING
MARCH 8, 2022

The Annual meeting of the Township was called to order at 8:30pm by Carol Pundt, Clerk. Ten voters were in attendance. The Pledge of Allegiance was led by Carol Pundt. Nominations for a moderator were opened. A motion was made by Don Hales and seconded by Becky Miller for Justin Smith to be the moderator. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Becky Miller and seconded by Amy Vukelich to approve the agenda. All voted in favor of the motion. Motion passed unanimously.

The August 3, 2021 Annual Meeting Minutes were read by Carol Pundt, Clerk. A motion was made by Amy Vukelich and seconded by Becky Miller to approve the minutes as read. All voted in favor of the motion. Motion passed unanimously.

Mindy Tix read the Treasurer's Report. Year ending balance was \$495,933.92.

Fire Contract: The Township is requesting a total of \$88,000 for both the Fire Contract services in 2023. Deerwood Fire Department serves the North half of the Township. Garrison Fire Department serves the South half of the Township. The stats for services provided by the Garrison Fire & Rescue department and the annual report were included in the hand out packet to those in attendance. The Board will review the 2023 - 2024 Garrison Fire & Rescue contract at the April Board meeting.

Road Report: The Township Board of Supervisors is requesting \$400,000 for the 2023 Levy Road and Bridge Fund. A 2021 road summary report was included in the Annual meeting packet. Don reviewed the summary with those in attendance. The Township does a Spring and Fall road inspection. The Township uses a 12 point system 1-being the road in the worst condition and 12-being the road in the best condition. Last year the average road had a score of 8 which translates to a "B". The Board's goal is to look at each road and to attend to the roads that need improvement the most. The Township tries to do one road improvement project each year. The improvement projects for 2021 were Scott Lake, Maghan Lane & Partridge. The 2022 Road Improvement projects planned are for Nel's Johnson, portions of Obrien and Clearwater Point Road. \$485,892.87 was spent on road maintenance in 2021. Out of 32 miles of road in the Township only 2 roads are gravel.

Cemetery Report: The Board is requesting \$30,000 for the 2023 Levy. Justin Smith reported, to those in attendance, there were 17 plots sold and 14 burials in 2021. There are 335 sites available in the new portion of the cemetery. There are 92 sites available to family members already buried in the old portion of the cemetery. The columbarium project is on hold because a foundation needs to be constructed before the placement. There is a spot in the new cemetery being reserved for the columbarium. It has been difficult finding someone to do the masonry work on the foundation. Presently 2 urns can be placed in one cemetery plot. Cemetery plots can also contain one vault and one urn. Justin Smith is the Cemetery Recorder and Cemetery Sexton for the Township.

Jon Steblay resigned as Supervisor in 2021. He served on the Board for many years as Vice Chair, Assistant Road Supervisor and Cemetery Sexton. The Board thanks him for his service and dedication to the Township.

John Enright was appointed to fill Jon Steblay's Board position until today's election. John has been a huge help in updating the Township's technology.

Town Hall Report: The Board is doing their due diligence in considering what to do with the current Town Hall building. The building is quite old and needs a lot of improvements. As the Board looks to the future does it make sense to do a remodel or build a new Town Hall. No decision has been made by the Board at this time.

Levy: The Township Board of Supervisors are requesting a the levy for \$648,000 for 2023. The bulk of the levy monies is spent on the Township roads and fire fighting protection. A motion was made by Amy Vukelich seconded by Doug Calkins to approve the 2023 levy of \$648,000. \$495,933.92 was the ending balance for 2021. 10 voted in favor of the motion. None opposed to the motion. Motion passed. There was discussion regarding the increase in the General Fund from \$80,000 to \$130,000. The balance at year end in the General fund was \$88,750.04. General Fund expenses in 2021 totaled \$55,050.45. There is an expectation, due to inflation, expenses will be increased in 2022 and 2023. The Township needs adequate funds set aside in case of an emergency.

Deerwood Bank is the depository for Bay Lake Township.

The posting sites in the Township will be the Town Hall and Hansen's store. The Township website also has public information postings, but, the website is not an official posting site. It is kept updated, but, there have been situations in the past when the updates cannot be done in a timely manner.

The Crosby Courier and the News Hopper are the official publication sites for Bay Lake Township. The Brainerd Dispatch will be used for short term Public Notifications and the contract bidding process.

The Monthly Board meetings are held on the second Tuesday of the month at 7:00 p.m. unless posted otherwise. The meeting schedule is posted on the Township website.

A motion was made by Becky Miller and seconded by Amy Vukelich to have the poll hours for Annual Township elections from 4:00 p.m. – 8:00 p.m. at the Bay Lake Town Hall. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Becky Miller and seconded by Mindy Tix to start the Bay Lake Township Annual Meeting at 8:30 p.m. following the Township election at the Bay Lake Town Hall. Motion passed unanimously .

Donations: All donation requests will be reviewed and discussed by the Township Board at the April meeting. The donation requests letters came from the Crisis Line & Referral Service, Crow Wing County Fair Association, Crow Wing County Historical Society and Cuyuna Lakes Pickleball Association. Becky Miller asked why the donation requests were not on the agenda for discussion. John Enright asked if any of the groups asking for donations were requesting an amount. The request for donations were being discussed right now at this meeting. If anyone wanted to suggest an amount to be given out they could do it at this time. Otherwise, come to the April Board meeting when the board will review and discuss the requests. None of the groups specified an amount to be donated to their organization.

The results for the election were read by Carol Pundt, Clerk – Supervisor 3/yr Term: Don Hales – 29 votes; Supervisor 1/yr Term: John Enright – 30 votes; Clerk/2yr Term: Carol Pundt – 29 votes. Thirty-five people voted.

Other Business To Come Before The Board:

Becky Miller wanted to know the status of broadband service in the Township. The Township Board voted at the February 21st Special meeting to give \$25,000 out of the Federal APRA Funds to Crow Wing County for Broadband installation in the Township. CTC is planning a broadband project that they requested a grant for

from Crow Wing County for the East Crooked Lake area. There are 69 homes in this proposed project area which has the highest density of year round homes. CTC also has plans to install broadband along Wild Bird Lane in 2022/2023. John Enright told those in attendance, after the meeting he could show them on the internet how to locate the unserved and underserved broadband areas in the Township.

A motion was made by Mindy Tix and seconded by Becky Miller to adjourn the meeting at 9:29 p.m.

Carol Pundt, Clerk, Bay Lake Township

Justin smith, Moderator

