

BAY LAKE TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING MINUTES
BAY LAKE TOWN HALL

April 5, 2022 - 7:00pm

Present: Don Hales, John Enright (phone), Justin Smith, Carol Pundt, Mindy Tix

Absent: None

Community Members Present: None

Carol Pundt called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Carol Pundt.

A motion to approve the agenda was made by Justin Smith and seconded by Don Hales. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes

Carol Pundt, Clerk, asked for nominations for Chairperson of the Board.

A motion was made by Justin Smith and seconded by John Enright to nominate Don Hales as Chairperson. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes

A motion was made by Don Hales and seconded by J. Smith to approve by unanimous consent Section 5. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes See below:

Justin Smith (Vice Chairperson), John Enright (Weed Supervisor), Don Hales (Road Supervisor), John Enright (Assistant Road Supervisor), Justin Smith (Cemetery Sexton & Recorder), John Enright (Town Hall Plant Over-site), Don Hales (Fire Contract & Meetings).

A motion was made by Don Hales to change the Hourly/Misc. Fee from \$15 per hour (\$30 for the first hour and \$15 for the additional hours) to a flat \$25. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes

A motion was made by Justin Smith and seconded by John Enright to increase the clerk's monthly fee from \$500 to \$550. Motion Failed.

A motion was made by motion was made by Don Hales and seconded by Justin Smith to take back Don Hales previous motion of increasing the Hourly/Misc fee of \$25 per hour and changing it to \$20 along with increasing the clerk monthly fee to \$525 and adopting the pay schedule below. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes

Compensation Rates:	Supervisor/Chair -	\$250.00/meeting
	Supervisors -	\$200.00/meeting
	Treasurer Fee-	\$300/month
	Clerk Fee-	\$525/month
	Reg. Meeting Fee -	\$200.00
	Hourly Fee/Misc.-	\$20.00 per hour
	Ann. Mtg Moderator Meeting Fee	
	Election Judge-	\$12.00 per hour
	Head Ele. Judge	\$15.00/per hour
	Mileage Rate-	\$.585 per mile
	Deputy Clerk-	On As Needed Basis \$200 Meeting Fee
	Deputy Treasurer-	On As Needed Basis \$200 Meeting Fee
	Road Supervisor	Duties \$50 per month
	Cemetery Recorder Duties	\$50 per month
	Cemetery Sexton Duties	\$50 per month

A motion was made by Don Hales and seconded by Justin Smith to post public notices at the Town Hall and Hansen's Store. Whenever possible the website will be included in the posting listings. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes

A motion was made by Justin Smith and seconded by Don Hales to publish public notices in the Crosby Courier and News Hopper (Brainerd Dispatch to be used on an as needed basis and for Township bid notifications). All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes

A motion was made by John Enright and seconded by Don Hales to designate Deerwood Bank, Deerwood, MN as the official bank depository. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes

A motion was made by Justin Smith and seconded by John Enright to authorize Don Hales, Road Supervisor, to spend up to \$10,000 for emergency road services without Board approval. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes

A motion was made by Don Hales and seconded by Justin Smith to have the regular monthly Board meeting on the second Tuesday of each month starting at 7pm at the Town Hall or as posted on the Monthly Meeting Listing which is posted at the Town Hall, Hansen's Store and the Township's website. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes

A motion was made by Don Hales and seconded by John Enright to have Amy Vukelich serve as Deputy Clerk of the Township through Carol Pundt's term on the Board. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes

A motion was made by Don Hales and seconded by Justin Smith for Amy Donovan to serve as Deputy Treasurer of the Township through Mindy Tix's term on the Board. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes

A motion was made by Don Hales and seconded by Justin Smith to pay Board Members, who attended and make presentations at the annual meeting, the regular meeting. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes

A motion was made by Don Hales and seconded by Justin Smith to continue the legal services of Virginia Knudson of Borden, Steinbauer, Krueger & Knudson Law Firm. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes

A motion was made by Justin Smith and seconded by John Enright to increase the Township liquor license fee to \$500.00 per license. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes

A motion was made by Don Hales and seconded by Justin Smith to continue the Township Board's Life insurance Platinum plan (\$20,000) and Dental insurance plan. Premiums will continue to be paid by the Township. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes

A motion was made by Justin Smith and seconded by John Enright to allow Don Hales a budget of \$600 to purchase new tables for the Town Hall. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes

The meeting was adjourned at 7:44pm.

Supervisor _____

Supervisor _____

Supervisor _____

Clerk
