

**BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING  
BAY LAKE TOWN HALL  
April 12, 2022 - 7:00pm**

Present: Don Hales, Carol Pundt, Mindy Tix, Justin Smith, John Enright (via Zoom)

Absent: None

Community members present: Scott Hendrickson, Mike Bodle, Joe Tighe, Becky Miller, Keith DeChaine, Lisa Klenve, Joe Klenve

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith.

A motion was made by Justin Smith and seconded by John Enright to approve the agenda as amended to include a discussion regarding new tables for the Town Hall, a security breach and a broadband letter of support for CTC. All voted in favor of the motion. Motion passed unanimously. DH-Yes, JS-Yes, JE-Yes

A motion was made by Justin Smith and seconded by John Enright to approve the minutes of the regular monthly meeting of the Board of Supervisors held on March 10, 2022, the Reorganization meeting held on April 5, 2022. All voted in favor of the motion. Motion passed unanimously. DH-Yes, JS-Yes, JE-Yes

Carol Pundt presented the two road improvement bids, one from Anderson Brothers Construction Company and one from Knife River. Anderson Brother's Construction bid was \$460,795.95 for the road improvement project. Knife River's bid was \$412,391.50. A motion was made by Don Hales and seconded by Justin Smith to set the date of April 26th at 6pm to award the bid. All voted in favor of the motion. The motion passed unanimously. DH-Yes, JS-Yes, JE-Yes The Board decided to hold off on awarding the bid to the lowest responsible bidder until the Board has done it's due diligence in the interest of the public by requesting and reviewing references from Knife River. Knife River does not have a history with Bay Lake Township regarding road improvement projects.

A motion was made by Justin Smith and seconded by John Enright to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. DH-Yes, JS-Yes, JE-Yes The ending balance as of March 31, 2022 was \$499,176,90.

A motion was made by Justin Smith and seconded by John Enright to approve the claims as submitted (ck#10830 - 10859) EFT-M-04-2022, EFT-M1-04-2022, EFT-S-04-22, EFT-S1-04-22, EFT-S2-04-22and EFT-P-04-2022) in the amount of \$37,385.96 All voted in favor of the motion. Motion passed unanimously. DH-Yes, JS-Yes, JE-Yes

Road Report: Don Hales passed out an updated road report. Don Hales looked at the mail boxes that were damaged on Brighton Point Road. It was determined by Don the mail boxes were not damaged by snow, but, were a direct hit. He contacted Brad Holmvgig. Brad Holmvgig will replace the mail boxes that were damaged. Don Hales was not able to close the gates on two lake access roads (Main and Warren Court) due to snow banks. He will close the gates when the snow is gone.

Eastwood Road: Don Hales reported to the Board there is significant dock storage blocking access to Bay Lake on Eastwood Road. Eastwood Road is used for back lot property owners to have lake access. He will go back to the property to look for survey stakes. If the landowners refuse to move the dock equipment, the Township will have the dock equipment moved at the land owner's expense.

Variance Requests: A motion was made by Don Hales seconded by John Enright to recommend deferral for approval to Crow Wing County for the variance request from Bloomstrom Rev Trust. All voted in favor of the motion. Motion passed unanimously. DH-Yes, JS-Yes, JE-Yes

Letter from Land Services Regarding Land Parcels in the Township Changing From Conservation to Non-Conservation: No action taken by the Board.

Cemetery Report: Two lots were purchased. No burials

Federal Stimulus Monies Update: John Enright is in the process of configuring the lap top computers. He told the Board he will need one more computer for the Clerk's office. He feels he should still be within the \$6,000 budget approved by the Board in December. He will include Carol Pundt in the purchasing process.

Crow Wing County Broadband Funding Partnership: A motion was made by Don Hales and seconded by John Enright to use \$35,000 of the ARPA monies awarded to the Township for a broadband project being considered in the Township through CTC. All voted in favor of the motion. Motion passed unanimously. DH-Yes, JS-Yes, JE-Yes Concerns from residents attending the meeting was whether this amount would be enough money considering the County is asking for \$50,000.

Email from Jill Mertes: Don Hales read the email from Jill to the Board.

A motion was made by Don Hales and seconded by Justin Smith to set a project budget for the ARPA funds (\$106,878.00) to include \$35,000 to Crow Wing County for a broadband project in the Township; \$25,000 for Technology and \$46,878.00 for either a remodeling project or a new Town Hall building. All voted in favor of the motion. Motion passed unanimously. DH-Yes, JS-Yes, JE-Yes

Town Hall: Don Hales has met with the architect who is working on specifications for bids for a new Town Hall or a remodel project. John Enright reported to the Board there may have been a security breach one evening last week around 2:30am. The Town Hall security system recorded someone driving up to the building, getting out of the car and walking around the building. They left the area and came back around 10 minutes later. Nothing was broken into.

Zoom Meeting Procedure: A motion was made by John Enright and seconded by Justin Smith to approved the Township Zoom meeting procedure as presented by Carol Pundt. All voted in favor of the motion. Motion passed unanimously. DH-Yes, JS-Yes, JE-Yes

Donation Request: Keith DeChaine asked the Board for a \$2,000 donation to the Cuyuna Lakes Pickleball Association for a pickleball court being constructed in Ironton, MN. There was much discussion by the Board as to the State Statute authorizing the Township to expend public funds for the project. The Board decided to hold off on making a decision until they received an opinion from the Township attorney. Request for donations from the CWC Fair Association, CWC Historical Society and Crisis Line & Referral Service were also put on hold. Past practice on donation requests is the Township does not expend public funds.

Liquor License Requests: A motion was made by Justin Smith and seconded by John Enright to approve the liquor licenses for Lonesome Pine, 1898 Management LLC (Resort), 1898 Management, LLC (Club House) and Hansen's Sports. All voted in favor of the motion. Motion passed unanimously. DH-Yes, JS-Yes, JE-Yes

Deerwood Fire Department: Mike Bodle, Fire Chief, presented the annual report to the Board. Deerwood Fire Department responded to 12 fire calls (including grass fires) in Bay Lake Township in 2021. The staffing is currently at 26. The area is expected to be in a drought again this year unless there is a bunch of rain. Presently the area is in a burning ban. People need to check with the DNR website for burning permits. During a burning ban only a fire ring can be used.

Special Meeting: Items included in the special meeting being held on April 26 at 6pm are: awarding the 2022 Road Improvement Contract, reviewing the 2023 Garrison Fire contract, discussion regarding the Town Hall building project, request of letter of support for CTC broadband project and donation requests.

Garrison Fire Contract: The Board decided to invite Bruce Breum, Fire Chief for Garrison Fire & Rescue to a Special Board meeting on April 26th to review the fire contract for 2023.

Deputy Treasurer: RaeJean Anderson was appointed Deputy Treasurer for Mindy Tix last year. The Deputy Treasurer serves the same term as the Treasurer, which is two years. RaeJean Anderson will continue to be the Township Deputy Treasurer through to March 14, 2023.

Other Business to Come Before The Board/Public Comment: Keith Dechaine asked to have the Road Inspection alpha grading system to be uploaded on the Township website. Becky Miller told the Board of her concerns regarding a happy medium between Town Hall and broadband expenditures.

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith adjourned the meeting at 9:04pm. All voted in favor of the motion.

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_

Clerk \_\_\_\_\_