

**BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING  
BAY LAKE TOWN HALL & Zoom  
August 15, 2022 - 7:00pm**

Present: Don Hales, Carol Pundt, Mindy Tix, Justin Smith (via zoom), John Enright

Absent: None

Community members present: Mike ?, Derek Haukos, Terry Dwyer, Laurie Dwyer, Mitch Brinks, Jane Carney

Don Hales called the meeting to order at 7:10 p.m. The Pledge of Allegiance was led by Don Hales.

A motion was made by John Enright and seconded by Don Hales to approve the agenda as amended to move the Variance Request Section after approval of the minutes. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes

A motion was made by John Enright and seconded by Don Hales to approve the minutes of the regular monthly meeting of the Board of Supervisors held on July 12, 2022. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes

A motion was made by John Enright and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes  
The ending balance as of July 31, 2022 is \$772,328.67. \$300,000 is being moved from the savings account to the checking account in order to pay Knife River Corporation, the Deerwood Fire Department and the Garrison Fire Departments. Payments totaling \$247,791.98

A motion was made by John Enright and seconded by Justin Smith to approve the claims as submitted (ck#10916 - 10932) EFT-M-08-2022, EFT-S-08-22, EFT-S1-08-22, EFT-S2-08-22 and EFT-P-08-2022) in the amount of \$258,733.27 All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes

Road Report: Don Hales gave the Board an updated road report. Most of the billing from Holmwig Excavating in July was due to mowing road right-of-ways and culvert replacement on Peterson Road. Don received a couple of phone calls regarding ditch mowing and why it was not being done. The Township has the ditch-right-of-ways mowed after August 1st due to conserving Monarch Butterfly habitat.

Greenwood Isle Circle: Don received a phone call from a resident on Greenwood Isle Circle regarding rain water run off from Greenwood Isle Rd. Don discussed this issue with Brad Holmwig. Brad suggested a concrete drain. It was decided to install a bump on Greenwood Isle Road to redirect the rain water away from Greenwood Isle Circle.

John Enright mentioned to the Board his concern regarding the visibility of road signs due to the proximity of brush around the signs. This concern will be discussed during the Fall Road Inspection on August 26th.

Plott Road: Don Hales and Brad Holmwig met with the owners of the property at the end of the road. Brad will get back to the Township with an estimate for the cost of installing a gravel turn-a-round.

Permission to Lay Cable by CTC along Dickey Lane Road Right-of-Way was approved before the meeting on July 28th per email from Don Hales which was discussed at this Board meeting. Board members were in agreement for the work to be done.

Don Has completed the history of the Township road classifications. He will email his report to Carol so that it can be added to the Township website. The average road grad for 2022 is 9.847 (B+). 10 is the best (A) In 2014 the average road grade was 9.4.

Fall Road Inspection: A motion was made by Don Hales and seconded by John Enright to set the date, place and time of the Fall Road Inspection for August 26, 2022 at 8:30am to meet at the Town Hall. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J. Smith-Yes; J. Enright-Yes Justin Smith asked to take some time to look over

the cemetery road area. Roads to be considered for 2024 Road improvements are Woodland Beach (Center) and Plot Road.

Variance Requests: A motion was made by Don Hales and seconded by John Enright to recommend the approval of the variance request for Mike Jr. and Sheila Daraitis. All voted in favor of the motion. Motion passed unanimously. D. Hales-Yes; J Smith-Yes; J Enright-Yes

A motion was made by John Enright and seconded by Don Hales to defer to Crow Wing County the after the fact variance request for the Jane W. Carney Trust Dated 5/11/2010. Motion passed unanimously. All voted in favor of the motion. D. Hales-Yes; J Smith-Yes; J Enright-Yes

A motion was made by John Enright and seconded by Justin Smith to recommend the approval of the variance request for Geoffrey & Agnes O'Connor to subject to a storm water management plan. Yes; J Smith-Yes; J Enright-Yes Don Hales abstained from voting.

A motion was made by John Enright and seconded by Don Hales to defer to Crow Wing County the variance request for Lester A. Malkerson & 1st National Bank. Motion passed unanimously. All voted in favor of the motion. D. Hales-Yes; J Smith-Yes; J Enright-Yes

Cemetery Report: Justin reported to the Board July was a busy month. Two trees came down damaging a portion of the cemetery fence that surrounds the cemetery and a headstone. The tree was on the property of an adjacent land owner. The claim for clean up of the tree debris and the fence will be submitted to the Township insurance claims administer. Oberg Fence estimated it would cost \$676.00 to fix the fence. Justin was asked to look into the cost of a shed to store items for cemetery maintenance. The flag at the cemetery is maintained by the American Legion in Deerwood. Don will check into having it replaced.

Weed killer chemical application was discussed. Erik's Lawn Service will give an estimate to the Board next spring. Erik suggested this should be included in a the bidding process in the future.

Town Hall: The Board reviewed the new building specifications. A motion was made by Justin Smith and seconded by John Enright for Don to Hales to meet with the Township attorney to discuss putting together a bid packet and the bidding process. Motion passed unanimously. All voted in favor of the motion. D. Hales-Yes; J Smith-Yes; J Enright-Yes

Don Hales was also asked to have the architect put together specifications for remodeling the front entrance of the Town Hall to accommodate ADA Federal laws.

John Enright will be hiring a building inspector to inspect the Town Hall for building defects. The septic system has been pumped. John is waiting for the inspection results.

Carol Pundt will email the Deerwood Fired contract to the Township attorney for her opinion.

Other Business to Come Before the Board:

All correspondence and e-mails received by the clerk were read.

A motion was made by John Enright adjourned the meeting at 8:16pm. All voted in favor of the motion.

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_