

BAY LAKE TOWNSHIP  
SPECIAL BOARD MEETING  
BAY LAKE TOWN HALL

To Discuss Township Building Project With Interested Contractors  
January 12, 2023, 6:00pm

Present: Don Hales, John Enright, Justin Smith, Carol Pundt; Mindy Tix

Absent: NONE

Community Members Present: Thomas Halonen, Shawn Close, Steven DeMars, Scott Whittimore; Todd Madland (Zoom)

Don Hales called the meeting to order at 6:00m. The Pledge of Allegiance was led by Justin Smith.

Don Hales introduced the Board members and asked the contractors attending to tell the Board who they are.

A motion was made by Justin Smith and seconded by John Enright to approve the agenda.

Don Hales told the contractors the intended start date for the project would be in 2024 with a completion date 9 months after the start date. He also told the contractors awarding the bid is contingent upon the a meeting of the registered voters in Bay Lake Township which will happen in April. He then opened up the meeting to the contractors for questions.

One big concern for all the contractors was that a Finish Schedule was not included in the bid packet. John Enright will be working with Todd Madland to complete a finish schedule on Saturday, January 14th. At which time that information would be emailed to the interested contractors along with the contractors who had picked up a bid packet, but, did not attend the meeting.

The Board told the contractors they are looking for medium grade finishes for interior and exterior of the building project. Some ideas discussed were:

- design build would be mechanical;
- windows would be mid grade Marvin-bronze or dark
- new building would be slab on grade
- new building tongue and groove wood ceiling with a tongue and groove knee wall-rest of the walls would be sheet rock with 5 1/2 in base trim work
- Residential doors (Pine) need to be wider for an up North feeling
- the outside door would be full glass
- Steele roof

- Spray foam roof for an R41 rating
- frost stoop for 2 entrances
- leave off stripping of the parking lot
- Remodel project to have non operable transum windows
- include an HVAC system
- will need to upgrade electrical box to a 200 amp

The special meeting adjourned at 7:10pm.

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(Supervisor)

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