

**BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING  
BAY LAKE TOWN HALL  
and via Zoom  
February 14 10, 2023 - 7:00pm**

Present: Don Hales, Carol Pundt, Justin Smith, John Enright (Zoom), Mindy Tix

Absent: None

Community Members Present: Brendon Stryhn

Don Hales called the meeting to order at 7:00 p.m with the Pledge of Allegiance.

A motion was made by Justin Smith and seconded by Don Hales to approve the amended agenda to include moving the opening of the Town Hall sealed construction bid reading to after the approval of the agenda. All voted in favor of the motion. Motion passed unanimously. DH-yes; JS-yes; JE-yes

Town Hall: A motion was made by Don Hales and seconded by Justin Smith to change the special meeting date for the Bay Lake Township electors to discuss and make a decision on the Town Hall Building project from April 15, 2023, to April 1, 2023 at 10am. All voted in favor of the motion. Motion passed unanimously. DH-yes; JS-yes; JE-yes Not all the Board Supervisors were able to attend the April 15th meeting. Contractors in attendance told the Board they would be able to attend the April 1st meeting. Also, Carol Pundt will notify all the contractors who submitted a sealed bid of the date change.

The Opening and Reading of the sealed bid proposals from the contractors for the Town Hall Building Project. Bids were read by Don Hales. See bids below:

	Remodel	New Build
Stryhn, LLC	\$379,221	\$481,049
R&R Landscaping	\$526,382	\$564,410
Nor-Son Construction , LLC	\$537,000	\$527,000
Baratto Brothers Construction, Inc.	\$360,515	\$386,420
D.T. Carlson Construction, Inc.		\$609,726

The Town will enter into a final contract with the lowest responsible bidder after approval of the project cost by the Town Electors at a Special Town Meeting on April 1, 2023 at 10:00am.

A motion was made by Justin Smith and seconded by John Enright to approve the minutes of the regular monthly meeting of the Board of Supervisors held on January 10, 2023, Building Project Meeting on January 12, 2023, the Building Finish Schedule meeting on January 23, 2023 and the Board of Audit meeting on January 17, 2023. All voted in favor of the motion. Motion passed unanimously. DH-yes; JS-yes; JE-yes

A motion was made by John Enright and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. DH-yes; JS-yes; JE-yes The ending balance as of January 31, 2023 is \$462,960.63.

A motion was made by Justin Smith and seconded by Don Hales to approve the claims as submitted (ck#11050- 11061) EFT-M-02-2023, EFT-M1-02-2023, EFT-S-02-2023, EFT-S1-02-2023, EFT-S2-02-2023 and EFT-P-02-2023) in the amount of \$54,180.97. All voted in favor of the motion. Motion passed unanimously. DH-yes; JS-yes; JE-yes

Road Report: Don Hales gave the Board an updated road report. \$6,746.25 was spent in January for storm damage clean up from previous disaster months. Don Hales will look into reimbursement from Crow Wing County.

Abfalter Letter Regarding the Eastwood Road Easement: Don Hales received a phone call from Kevin Abfalter regarding the removal of his dock from the road easement. Kevin thought he placed the dock on his property. Don and Kevin will get meet this Spring to define the property line between the road easement and the Abfalter property.

Variance Requests: None

Cemetery Report: Justin Smith reported to the Board he had nothing to report this last month for the cemetery.

Columbarium: The Board decided to put the columbarium project on hold.

A motion was made by Justin Smith and seconded by John Enright to set the date and time for a special Meeting for the Board to review the Town Hall Building project bids for February 24, 2023 at 6pm. All voted in favor of the motion. Motion passed unanimously. DH-yes; JS-yes; JE-yes Township Supervisors were asked by Carol Pundt to review the bids at the Town Hall. For security reasons the bids are not to leave the building.

The Annual meeting agenda was reviewed by the by the Board.

A motion was made by Justin Smith and seconded by John Enright to appoint Don Hales, Justin Smith and Amy Vukelich to the Canvass Board. All voted in favor of the motion. Motion passed unanimously. DH-yes; JS-yes; JE-yes

Other Business to Come Before the Board:

All correspondence and e-mails received by the clerk were read.

Justin Smith called to adjourn the meeting at 7:51pm. All voted in favor of the motion.

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_

Supervisor\_\_\_\_\_

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