

BAY LAKE TOWNSHIP  
BOARD OF SUPERVISORS  
REORGANIZATION MEETING MINUTES  
BAY LAKE TOWN HALL

April 4, 2023 - 7:00pm

Present: Don Hales, John Enright , Justin Smith, Carol Pundt, Mindy Tix (Zoom)

Absent: None

Community Members Present: None

Don Hales called the meeting to order at 7:05 p.m. The Pledge of Allegiance was led by Don Hales.

A motion to approve the agenda was made by Justin Smith and seconded by John Enright. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to approve, by unanimous consent, Section 5. All voted in favor of the motion. Motion passed unanimously. See below:

Don Hales (Chairperson), Justin Smith (Vice Chairperson), John Enright (Weed Supervisor), Don Hales (Road Supervisor), John Enright (Assistant Road Supervisor), Justin Smith (Cemetery Sexton & Recorder), John Enright (Town Hall Plant Over-site), Don Hales (Fire Contract & Meetings).

A motion was made by Don Hales and seconded by Justin Smith to approve the compensation schedule as listed below. All voted in favor of the motion. Motion passed unanimously.:

Compensation Rates:	Supervisor/Chair -	\$250.00/meeting
	Supervisors -	\$200.00/meeting
	Treasurer Fee-	\$325/month
	Clerk Fee-	\$525/month
	Reg. Meeting Fee -	\$200.00
	Hourly Fee/Misc.-	\$20.00 per hour
	Ann. Mtg Moderator Meeting Fee	
	Election Judge-	\$15.00 per hour
	Head Ele. Judge	\$20.00/per hour
	Mileage Rate-	\$.655 per mile
	Deputy Clerk-	On As Needed Basis \$200 Meeting Fee
	Deputy Treasurer-	On As Needed Basis \$200 Meeting Fee
	Road Supervisor Duties	\$50 per month
	Cemetery Recorder Duties	\$50 per month
	Cemetery Sexton Duties	\$50 per month

A motion was made by John Enright and seconded by Justin Smith to post public notices at the Town Hall and Hansen's Store. Whenever possible the website will be included in the posting listings. All voted in favor of the motion. Motion passed unanimously.

A motion was made by John Enright and seconded by Justin Smith to publish public notices in the Crosby Courier and News Hopper (Brainerd Dispatch to be used on an as needed basis and for Township bid notifications). All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to designate Deerwood Bank, Deerwood, MN as the official bank depository. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to authorize Don Hales, Road Supervisor, to spend up to \$10,000 for emergency road services without Board approval. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales and seconded by Justin Smith to have the regular monthly Board meeting on the second Tuesday of each month starting at 7pm at the Town Hall or as posted on the Monthly Meeting Listing which is posted at the Town Hall, Hansen's Store and the Township's website. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to have Linda Peebles serve as Deputy Clerk of the Township through Carol Pundt's term on the Board. All voted in favor of the motion. Motion passed unanimously.

A motion was made by John Enright and seconded by Justin Smith for RaeJean Anderson to serve as Deputy Treasurer of the Township through Mindy Tix's term on the Board. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales and seconded by Justin Smith to pay Board Members, who attended and make presentations at the annual meeting, the regular meeting fee. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to continue the legal services of Virginia Knudson of Borden, Steinbauer, Krueger & Knudson Law Firm. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Don Hales to to continue the Township Board's Life insurance Platinum plan (\$20,000) and Dental insurance plan. Premiums will continue to be paid by the Township. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales and seconded by John Enright to rebid the 2023 Road Improvements Project to only include Plott Road with a bid opening of May 9, 2023 at 7pm. All voted in favor of the motion. Motion passed unanimously.

Don Hales reported to the Board he found out that in order to be eligible for a USDA grant the Township would have to have a median household income of \$50,000. Bay Lake's median household income is \$70,000. He will check into Federal grant funding.

The meeting was adjourned at 7:14pm.

Supervisor \_\_\_\_\_

Supervisor \_\_\_\_\_

Supervisor \_\_\_\_\_

Clerk \_\_\_\_\_