

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
BAY LAKE TOWN HALL
and via Zoom
May 9, 2023 - 7:00pm**

Present: Don Hales, Carol Pundt, John Enright, Mindy Tix (Zoom), Justin Smith

Absent: None

Community Members Present: Becky Miller, Keith Dechaine, Heidi Lockwood, Howard Anderson, Michael Cameron, Andy Basara (Zoom)

Don Hales called the meeting to order at 7:00 p.m with the Pledge of Allegiance.

A motion was made by John Enright and seconded by Don Hales to approve the agenda as amended to move the liquor licensing and sealed bid openings after the agenda is approved. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to approve the minutes of the regular monthly meeting of the Board of Supervisors held on April 11, 2023, the Reorganization meeting of April 4, 2023 with corrections to the hourly payments to the head election judges (\$20.00) and regular election judges (\$15.00). All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of April 30, 2023 is \$320,829.18.

A motion was made by John Enright and seconded by Justin Smith to approve the claims as submitted (ck#11100- 1118) EFT-M-05-2023, EFT-M1-05-2023, EFT-S-05-2023, EFT-S1-05-2023, EFT-S2-05-2023 and EFT-P-05-2023) in the amount of \$23,060.61. All voted in favor of the motion. Motion passed unanimously.

2023 Road Improvement-Plott Road: A motion was made by John Enright and seconded by Justin Smith to award the 2023 Road Improvement bid contract to the lowest responsible bidder which was Anderson Brothers Construction of Brainerd, LLC in the amount of \$149,090.55. All voted in favor of the motion. Motion passed unanimously.

Road Report: Don Hales gave the Board an updated road report. To date \$78,048.25.00 has been spent on ice and snow removal.

A motion was made by John Enright and seconded by Don Hales to approve the Spring Road Inspection report. All voted in favor of the motion. Motion passed unanimously.

Variance Requests: A motion was made by Justin Smith and seconded by John Enright to recommend approval of the variance request for Andrew James Farney with the addition of a storm water management plan and a no mow buffer. All voted in favor of the motion. Motion passed unanimously.

Crow Wing County Land Classification from Conservation to Non-Conservation For Future Sale of Platt # 50110512 & 50210529: No action was taken by the Board.

A motion was made by John Enright and seconded by Justin Smith to approve the liquor licenses for Odyssey Resort (Ruttger's Bay Lake Lodge). All voted in favor of the motion. Motion passed unanimously.

Cemetery Report: There was one burial. Spring clean up was done this last week. There was damage to a portion of the fence from a downed tree over the winter. The Board decided not to add the cemetery fence as a separate item to the Township's insurance policy.

A motion was made by Justin Smith and seconded by Don Hales to have Oberg Fence repair the cemetery fence in the amount of \$472.00. Holmvgig Excavating will be removing the tree debris. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales and seconded by Justin Smith to approve Erik's Lawn Service estimate of \$425.00 for weed control at the cemetery and the Town Hall property. All voted in favor of the motion. Motion passed unanimously.

Columbarium: Don Hales is in the process of getting estimates for excavation and installation of concrete footings and slab.

Town Hall Update: A motion was made by John Enright and seconded by Justin Smith to treat the Town Hall building for Asian Beetles. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales and seconded by John Enright to set the date and meeting time to discuss preliminary Town Hall building project plans with the contractor for May 18, 2023 at 11:00am at the Bay Lake Town Hall. All voted in favor of the motion. Motion passed unanimously.

A motion was made by John Enright and seconded by Don Hales to have asbestos testing done on the Town Hall Building not to exceed \$500.00. All voted in favor of the motion. Motion passed unanimously.

Don Hales told the Board he is working on getting three estimates for removal of the Town Hall building. Don Hales also passed out a GIS map with 35 foot setback boundaries for the Board to review.

Carol Pundt passed out a summary of the Township's insurance policy for the Board to review.

Other Business to Come Before the Board: None

All correspondence and e-mails received by the clerk were read.

The meeting was adjourned at 8:21pm.

Supervisor _____

Supervisor _____

Supervisor _____
