

**fBOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
BAY LAKE TOWN HALL
and via Zoom
July 11, 2023 - 7:00pm**

Present: Don Hales, Carol Pundt, John Enright, Justin Smith, Mindy Tix

Absent: None

Community Members Present: Becky Miller

Don Hales called the meeting to order at 7:00 pm with the Pledge of Allegiance.

A motion was made by Justin Smith and seconded by John Enright to approve the agenda. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to approve the minutes of the regular monthly meeting of the Board of Supervisors held on June 13, 2023. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of June 30, 2023 is \$528,402.92.

A motion was made by John Enright and seconded by Justin Smith to approve the claims as submitted (ck#11135- 11152), EFT-M-07-2023, EFT-M1-07-2023, EFT-S-07-2023, EFT-S1-07-2023, EFT-S2-07-2023 and EFT-P-07-2023) in the amount of \$42,679.93. All voted in favor of the motion. Motion passed unanimously.

Road Report: Don Hales gave the Board an updated road report. Don Hales told the Board there may be a chance that the Township may be reimbursed the cost of tree and debris removal from the December 2022 catastrophic storm event. Carol Pundt will submit the claims to Scott Heide for review. John Enright told the Board the sign on Battle Point road has been cleared. He is in the process of installing flashing lights on the sign. Becky Miller told the Board the Plott Road resurfacing is looking great. She also thought Woodland road was part of the 2023 road Improvement project. Woodland Road is not part of the resurfacing project this year. Becky told the Board Woodland Road needs repair. Don Hales told her he would take a look at Woodland Road. Also, the resurfacing on Plott Road was bid for a 20 foot wide road. Plott Road is only 18 feet wide. Because of the difference in the width of the road Don Hales is expecting the resurfacing project to come in at a lower cost when the project is completed.

Green Isle Park: The email the Board received regarding the debris being dumped in Green Isle Park was reviewed by the Board.

Variance Requests: A motion was made by Justin Smith and seconded by John Enright to recommend approval of the variance request for Jay and Christie Brunkhorst with the addition of a storm water management plan. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to recommend approval of the variance request for Carol J. Opp with the addition of a storm water management plan. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to approve a 31 OHW setback to proposed deck which disapproves the variance request for a 23 foot OHW to proposed deck for the Saboe Cabin Trust. All voted in favor of the motion. Motion passed unanimously.

Cemetery Report: Justin Smith is in the process of painting the on site storage shed.

Town Hall Update: Bay Lake/Garrison Lions have approved the use of their club house storage area for the Township to temporarily store building contents while the new Town Hall is being built. The time line for the preparation of the building site was reviewed and discussed. The contract for Janzen auctioneers was reviewed. Don Hales will be coordinating the construction contract between Baratto Brothers and Bay Lake Township for approval and signatures. The only concern the Township attorney had was that the architect for the project needs to do inspection points before payments are made to the contractor. The township attorney was not aware there was an architect on the project. John Enright will ask Todd Madland, who is the architect, to be involved in this part of the project along with Don Hales. A motion was made by John Enright and seconded by Justin Smith to accept the terms drafted for the auction and the sale of the Town Hall building. All voted in favor of the motion. If the building is not sold to be moved, Don Hales will be coordinating the building to be burned through the local fire departments.

Other Business to Come Before the Board:

All correspondence and e-mails received by the clerk were read.

The meeting was adjourned at 8:00pm.

Supervisor _____

Supervisor _____

Supervisor _____