

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
DEERWOOD TOWN HALL
August 8, 2023 - 7:00pm**

Present: Don Hales, Carol Pundt, John Enright, Justin Smith, Mindy Tix

Absent: None

Community Members Present: Becky Miller, Mike & Kaylee Bickford

Don Hales called the meeting to order at 7:00 pm with the Pledge of Allegiance.

A motion was made by John Enright and seconded by Justin Smith to approve the amended agenda bringing the Breach of Contract discussion after the minutes are approved. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to approve the minutes of the regular monthly meeting of the Board of Supervisors held on July 11, 2023 and pack up building contents on July 15, 2023. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of July 31, 2023 is \$620,688.70.

A motion was made by Justin Smith and seconded by John Enright to approve the claims as submitted (ck#11167- 11176), Voided Checks (11170, 11172, & 11173), EFT-M-08-2023, EFT-M1-08-2023, EFT-S-08-2023, EFT-S1-08-2023, EFT-S2-08-2023 and EFT-P-08-2023) in the amount of \$138,182.18. Claim payments included \$100,000 down payment to Baratto Brothers and the second half payment to the City of Deerwood in the amount of \$23,285.11. All voted in favor of the motion. Motion passed unanimously.

Road Report: Don Hales gave the Board an updated road report. Don checked with our contact through the State of Minnesota regarding the December storm damage bills. As of today the State is still reviewing and preparing claims for payment.

The pot holes on Woodland Drive have still not been filled Don Hales requested the potholes to be filled after last month's meeting. Emails were received from John and Nancy Pelant and Doug Picken regarding the condition of Woodland Drive and Maple Court and their safety concerns. Don Hales told the Board and those in attendance there are 6 steps the Board takes into consideration in regards to resurfacing a roadway. They are (1) looking at the Fall road grading system (2) which two or three roads are the lowest on the road grading system scale (3)how many homes are on each road (4)road usage, residential and commercial (5)get bids in late winter on possible road projects (6)in the Spring we look at the bids and make a final decision on how many (most years it has been one road) and which road it will be.

John Enright will check to see if the flashing lighted sign has been installed on Battle Point Road by the boat landing.

The bill for resurfacing Plott Road from Anderson Brothers Construction came in at \$145,085.55. The Brushing budget is \$16,106.25 over what was planned for this year. Don Hales told the Board he is considering no more brushing to be done until the Township has received the monies spent on the December 2022 storm from the State of Minnesota.

Petition to Vacate Pine Street: A motion was made by John Enright and seconded by Justin Smith to table the request to the September Board meeting because eight registered voter signatures within 3 miles of the roadway need to be on the petition request. All voted in favor of the motion. Motion passed unanimously.

Variance Requests: A motion was made by Justin Smith and seconded by John Enright to recommend approval of the variance request for Bay Lake Township's new Town Hall building project. All voted in favor of the motion. Motion passed unanimously.

Cemetery Report: Nothing to report.

Town Hall Update:

A motion was made by Don Hales and seconded by Justin Smith to approve and sign the construction contract between Bay Lake Township and Baratto Brothers Construction to build a new Town Hall at a cost of \$386,420.00. All voted in favor of the motion. Motion passed unanimously. \$100,000 was approved by the Board as payment for the initial deposit and mobilization.

A motion was made by John Enright and seconded by Justin Smith to award Baratto Brothers Construction the demolition of the Bay Lake Town Hall building and removal of debris, fill in of the basement and site preparation in the amount \$26,477.00. Hutchinson Excavation's bid was \$43,600.

John Enright told the Board that Habitat for Humanity would be stopping by the Town Hall building to salvage anything that may be useful for their program.

Weekly Construction Update Meetings: The Board discussed a way to update each other regarding the progress on the building construction project. Once construction starts the Supervisor(s) will be meeting with Andy Busara, from Baratto Brothers for updates and progress. A schedule with the dates of the meetings will be posted at the Town Hall location and Hansen Store. Meetings will be held on site at the Bay Lake Town Hall property.

Breach of Contract Notice: Bay Lake Township was given a Breach of Contract Notice from Mike Bickford. Mike Bickford is requesting a return of monies in the amount of \$5,0025.00 which was the initial deposit and \$25 for the sale of the Town Hall building from an auction held on July 19, 2023. Mike Bickford discussed with the Board his reasoning for why he should have the monies returned to him. The Board will be meeting with their Township attorney to discuss appropriate action.

District #8 Minnesota Township Meeting August 16th in Foley, MN: Don Hales and Carol Pundt will be attending the meeting.

Other Business to Come Before the Board: None

All correspondence and e-mails received by the clerk were read.

The meeting was adjourned at 7:57pm. per request of John Enright

Supervisor _____

Supervisor _____

Supervisor _____

