

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
DEERWOOD TOWN HALL
September 12, 2023 - 7:00pm**

Present: Don Hales, Carol Pundt, John Enright, Justin Smith, Mindy Tix

Absent: None

Community Members Present: Becky Miller, Mike Bickford, Doug Picken, Kris Picken, Jim Lease

Don Hales called the meeting to order at 7:00 pm with the Pledge of Allegiance.

A motion was made by Justin Smith and seconded by John Enright to approve the amended agenda bringing discussion of subject of interest with guests after the minutes are approved. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to approve the minutes of the regular monthly meeting of the Board of Supervisors held on August 8, 2023, Special meeting held with Township attorney on August 27, 2023 and Preconstruction Kick Off Meeting held with Project Manager on September 7, 2023. All voted in favor of the motion. Motion passed unanimously.

A motion was made by John Enright and seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of August 30, 2023 is \$482,756.07.

A motion was made by Justin Smith and seconded by John Enright to approve the claims as submitted (ck#11177- 11192), Voided Checks (11191, & 11190), EFT-M-098-2023, EFT-M1-098-2023, EFT-S-09-2023, EFT-S1-9-2023, EFT-S2-098-2023 and EFT-P-09-2023) in the amount of \$109,407.75. All voted in favor of the motion. Motion passed unanimously.

Road Report: Don Hales gave the Board an updated road report. Don told the Board he inspected the patching job that was done on Woodland Drive and Maple Court. He was not happy with the results. He has asked Brad Holmvg to return to the site for his opinion.

A motion was made by Justin Smith and seconded by John Enright to set the date and time for the Fall road inspection for September 22, 2023 at 9:30am at the Town Hall construction site. All voted in favor of the motion. Motion passed unanimously.

Doug and Chris Picken told the board of their disappointment that Woodland Drive was not part of the resurfacing project this year. They were under the understanding that it would be part of the project. Don Hales told them there are 6 steps the Board takes into consideration in regards to resurfacing a roadway. They are (1) looking at the Fall road grading system (2) which two or three roads are the lowest on the road grading system scale (3) how many homes are on each road (4) road usage, residential and commercial (5) get bids in late winter on possible road projects (6) in the Spring we look at the bids and make a final decision on how many (most years it has been one road) and which road it will be. Maple Court road is not in as bad a shape as other roads in the Township. He also told them the Board would be taking a look at Maple Court at the Fall road inspection with the possibility of being resurfaced in 2024 or 2025.

John Enright told the Board the sign has been straightened but the flashing lights have not been installed on Battle Point Road by the boat landing.

Petition to Vacate Pine Street: A motion was made by Don Hales and seconded by Justin Smith to set the date and time for the hearing regarding the vacation of Pine Street to December 18, 2023 7:00pm. All voted in favor of the motion. Motion passed unanimously.

Policy for Platted Lake Access Roads: The Board will be reviewing the present resolution regarding the Township's policy to update the policy at the October Board meeting. Platted back lots need to have the access right to use the lakes where perpetual easements dedicated to the public use forever are part of the plat. Don Hales will meet with the Township attorney for her help with the policy update.

Variance Requests: A motion was made by Justin Smith and seconded by John Enright to recommend approval of the variance request for John A & Mary B Clifford. All voted in favor of the motion. Motion passed unanimously.

A motion was made by John Enright and seconded by Justin Smith to recommend approval of the variance request for Dean and Penny Forchas with the need to move the building back to 76 feet from OHW. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to recommend approval of the variance request for Marlys, Louis M and Rhonda Orr with the need to relocate the driveway off the lake access road. All voted in favor of the motion. Motion passed unanimously.

Cemetery Report: There were two burials and two lots sold last month. Justin Smith will be staking the cemetery, painting the storage building and doing cemetery clean up in the coming months.

Columbarium Project: A motion was made by Justin Smith and seconded by John Enright to award Hutchison Excavation the estimate for the excavation of the foundation in the amount of \$6,250.00 and Randy Slette the estimate for pouring the footings in the amount of \$8,250.00. All voted in favor of the update. Motion passed unanimously. The columbarium should add approximately 16 years to the longevity of the cemetery.

Town Hall Update:

Breach of Contract Notice: The Township Board made an offer to Mike Bickford to settle his Breach of Contract dispute with the Township. Mike Bickford refused the offer.

Lakes Gas Pre-Buy Contract: The Board reviewed the contract and decided to have John Enright check into other propane company offerings. A motion was made by Don Hales and seconded by Justin Smith to authorize John Enright to purchase 1,000 gallons of propane as a pre-buy not to exceed \$1.949 per gallon. All voted in favor of the motion. Motion passed unanimously.

District #8 Minnesota Township Meeting August 16th in Foley, MN: Don Hales and Carol Pundt gave the Board an overview of the meeting.

A motion was made by Don Hales and seconded by John Enright to pay for the mileage for Carol Pundt to attend the MAT Annual meeting in St. Cloud on December 8th. All voted in favor of the motion. Motion passed unanimously.

\$1.25 Million State Funding for Voting Operations, Technology & election Resources (VOTER): A motion was made by John Enright and seconded by Justin Smith to allow Crow Wing County to retain the \$76.89, which would be allocated to Bay Lake Township, to be used for election administration expenses by the County. All voted in favor of the motion. Motion passed unanimously.

Other Business to Come Before the Board: None

All correspondence and e-mails received by the clerk were read.

The meeting was adjourned at 8:04pm. per request of Justin Smith

Supervisor_____

Supervisor_____

Supervisor_____