

**BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING  
DEERWOOD TOWN HALL  
October 10, 2023 - 7:00pm**

Present: Don Hales, Carol Pundt, John Enright, Justin Smith, Mindy Tix

Absent: None

Community Members Present: Becky Miller, Dean Henney (Eickhoff Columbaria)

Don Hales called the meeting to order at 7:00 pm with the Pledge of Allegiance.

A motion was made by Justin Smith and seconded by John Enright to approve the amended agenda bringing discussion of cemetery columbarium project after the minutes are approved. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to approve the minutes of the regular monthly meeting of the Board of Supervisors held on August 8, 2023, Special Bi-Weekly Construction update meeting with the project manager on September 22, 2023 and October 6, 2023. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of September 30, 2023 is \$380,475.88.

A motion was made by John Enright and seconded by Justin Smith to approve the claims as submitted (ck#11197- 11210), EFT-M-10-2023, EFT-M1-10-2023, EFT-S-10-2023, EFT-S1-10-2023, EFT-S2-10-2023 and EFT-P-10-2023) in the amount of \$8,012.40. All voted in favor of the motion. Motion passed unanimously.

Road Report: Don Hales told the Board no bills were submitted for road work in September. Don told the Board he inspected the patching job that was done on Woodland Drive and Maple Court. He was not happy with the results. On numerous occasions he has asked Brad Holmvgig to return to the site for his opinion. To date nothing has been done to smooth out the patch work.

A motion was made by John Enright and seconded by Don Hales to approve the Fall Road Inspection Report. All voted in favor of the motion. Motion passed unanimously. Carol Pundt will email a copy of the report to Brad Holmvgig. Roads being considered for 2024 Road Improvement projects in priority order are: Woodland Beach Road (central part), Esden Road, Woodland Road. Estimates for the road improvements will be reviewed by the Board before any action is taken.

Policy for Platted Lake Access Roads: The first reading of the policy was reviewed by the Board. A second reading will be done at the November Board meeting.

Pine Street Escrow Amount Discussion: A motion was made by Don Hales and seconded by John Enright to require an escrow amount of \$2,000 from the petitioners of the Pine Street Lake Access Vacancy petition to pay for any Township costs. All voted in favor of the motion. Motion passed unanimously. Unused monies will be returned to the petitioner.

Township Mileage Certification: A motion was made by Don Hales and seconded by Justin Smith to approve the Township mileage for the Gas Tax distribution as presented by Cindy Rader, at the Crow Wing Highway Department. All voted in favor of the motion. Motion passed unanimously.

Variance Requests: None

Cemetery Report: There was one burial and one lot sold last month. Justin Smith will be staking the cemetery, painting the storage building and doing cemetery clean up in the coming months.

Columbarium Project: The footings are in the ground. The cement platform will be poured by the end of this week. Dean Henney, from Eickhof Columaria, did a presentation to the Board regarding columbariums options his company manufactures. The Township supervisors are considering the Canterbury model which will hold 80 niches. The price is \$52,830. \$17,610 is needed to place the order with the balance due upon delivery. The Board decided on Morning Rose for the color of the granite. It will take 30 to 42 weeks before the columbarium is ready for installation. The Board will make their final decision at the November Board meeting. Justin will prepare questions for the November Board meeting.

Town Hall Update: The Project Manager asked the Board to make a decision on the color of the metal roof and siding. The Board decided on Burnished Slate for the roof, Desert Stone for the main color of the siding and Midnight Shadow for the contrast siding color. It is possible that the building will be enclosed by the end of this week.

Salary Payment for Bi-Weekly Construction Workshop Meetings: A motion was made by Don Hales and seconded by Justin Smith to pay \$50 per meeting for Board members attending the meetings with the clerk receiving an additional \$20 per hour for meeting preparation. All voted in favor of the motion. Motion passed unanimously. It is expected as the building project nears completion the meeting will not need to be held as often as bi-weekly.

A motion was made by Don Hales and seconded by John Enright that any any future changes or additions to the building project need Board approval. All voted in favor of the motion. Motion passed unanimously.c

Lakes Gas Pre-Buy Contract: John Enright told the Board that Lakes Gas will match the lowest quote received by the Board for propane. He has not received a contract for signature.

Renewal of Master Joint Powers Agreement (JPA): A motion was made by John Enright and seconded by Justin Smith to renew the Joint Powers Agreement between the Department of Public Safety and Bay Lake Township. All voted in favor of the motion. Motion passed unanimously.

Couri & Ruppe Township Legal Seminar/Carol Pundt: Will be presented at the November Board meeting.

Other Business to Come Before the Board: None

All correspondence and e-mails received by the clerk were read.

The meeting was adjourned at 8:45pm. per request of Justin Smith

Supervisor\_\_\_\_\_

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