



Field Observation Report

Project:	Bay Lake Town Hall
Report #:	8
Date	11/17/2023
Weather:	30's and Sunny

Persons Present:

- Andy Basara

Work Observed/Inspected:

- HVAC and Plumbing Rough-in
- Soffit & Fascia

Determinations / Decisions made by Project Manager

- Plumbing and Mechanical Rough-in is complete
- The three ducts for the meeting room were moved to the correct zone
- The return air for the office was rotated to be in the room
- Soffit and fascia is complete except for the porch roof and the replacement piece for the upper roof
- Roofing will start Monday 11/20
- Windows and Siding to be delivered 11/21 and will be installed after completion of the roofing
- Weathered roofing for the front porch will be here 11/30

Action Items for Owner

- None

Photos:

- Link in email