

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
DEERWOOD TOWN HALL
November 14, 2023 - 7:00pm**

Present: Don Hales, Carol Pundt, John Enright, Justin Smith, Mindy Tix

Absent: None

Community Members Present: Becky Miller, Kris Picken, Doug Picken, Mike Bickford

Don Hales called the meeting to order at 7:00 pm with the Pledge of Allegiance.

A motion was made by John Enright and seconded by Justin Smith to approve the agenda . All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by John Enright to approve the minutes of the regular monthly meeting of the Board of Supervisors held on October 10, 2023, Special Bi-Weekly Construction update meeting with the project manager on October 20, 2023. All voted in favor of the motion. Motion passed unanimously.

A motion was made by John Enright seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of October 31, 2023 is \$373,392.45.

A motion was made by Justin Smith and seconded by John Enright to approve the claims as submitted (ck#11211- 11227), EFT-M-11-2023, EFT-M1-11-2023, EFT-S-11-2023, EFT-S1-11-2023, EFT-S2-11-2023 and EFT-P-11-2023) in the amount of \$32,547.87. All voted in favor of the motion. Motion passed unanimously.

Road Report: Don Hales told the Board no bills were submitted for road work in October. Don told the Board he inspected the patching job that was done on Woodland Drive and Maple Court. He extremely frustrated with the results and the inability for Holmvgig Excavating to redo the patching. To date nothing has been done to smooth out the patch work. Also, Brad Holmvgig has requested to brush Dickey Road due to overhanging branches that could damage his equipment. A motion was made by Don Hales and seconded by John Enright to authorize up to \$5,000 for brushing overhanging limbs on roadways that my damage his larger equipment with payment contingent on the patching which has been requested and not completed. All voted in favor of the motion. Motion passed unanimously.

Don Hales has been in contact with the DNR regarding the Pine Street vacation request.

Don Hales is working on estimates for 2024 Road Improvement Project. He will present his information to the Board at the December Board meeting.

Policy for Platted Lake Access Roads: The 2nd reading of the policy was reviewed by the Board. A third and final reading will be done at the December Board meeting.

Variance Requests: A motion was made by John Enright and seconded by Justin Smith to recommend approval of the variance request for Marlys & Louis & Rhonda Orr contingent on placing the driveway on their property. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales and seconded by Justin Smith to recommend approval of the variance request for Luke Duffney contingent upon a storm management plan with 90% screening along Hwy 6 and the neighbors property to the South. with 8' high evergreens and a privacy fence. No outside storage of any kind. All lighting is to be down lighting. All voted in favor of the motion. Motion passed unanimously.

Cemetery Report: The cemetery has been staked and the debris has been picked up.

Columbarium Project: A motion was made by Justin Smith and seconded by John Enright to enter into a contract with Eichof Columbaria to purchase the Canterbury Columbarium in Bellingham granite with a down payment of \$18,000. All voted in favor of the motion. Motion passed unanimously.

Justin Smith reviewed 28 questions with the Board pertaining to the completed Columbarium project. He also put together some pricing comparisons.

Town Hall Update: The Bi-Weekly project update meeting will be held on Friday, November 17th at 9am at the construction site.

A motion was made by Don Hales and seconded by John Enright to have a special meeting with the Township attorney on December 5, 2023 at 1:30pm at the Borden, Steinbauer and Knudson law office in Brainerd, MN. All voted in favor of the motion. Motion passed unanimously.

CWC Association of Township Fall Meeting Update: Carol Pundt shared her notes of the meeting with the Board.

Don Hales shared some information with the Board regarding the possibility of a billboard being installed at the corner of State Hwy 18 and County Rd 6.

Couri & Ruppe Township Legal Seminar/Carol Pundt: Discussed her notes from the seminar with the Board regarding the Open Meeting Law.

A motion was made by Don Hales and seconded by Justin Smith to designate the Bay Lake Town Hall as the on-site and absentee election location for the March 12, 2024 annual township election. All voted in favor of the motion. Motion passed unanimously.

Other Business to Come Before the Board: None

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith and seconded by John Enright to adjourn the meeting at 8:23pm.

Supervisor_____

Supervisor_____

Supervisor_____