



Field Observation Report

Project:	Bay Lake Town Hall
Report #:	16
Date	1/26/2024
Weather:	Cold and sunny

Persons Present:

- Andy Basara

Work Observed/Inspected:

- Siding
- Floor Coating

Determinations / Decisions made by Project Manager

- Good progress was made on the siding this week and we are looking to be complete by the end of next week
- The floor coating was final coated this afternoon and looks good. Please stay off of the floor until Sunday afternoon.
- Painting will start next week and be followed by doors, trim and tongue and groove ceiling
- We are hoping to take advantage of the warmer weather we are having and get the frost out of the ground in order to pour the stoops and the retaining wall. If we are able to get the frost out, and weather permitting, we are hoping to pour the stoops and the wall at the end of the week
- The metal tie-rods for the canopy are complete and will be picked up next week and we will start on the rear canopy

Action Items for Owner

- None

Photos:

- Link in email