



Field Observation Report

Project:	Bay Lake Town Hall
Report #:	17
Date	2/2/24
Weather:	Near 30 and cloudy

Persons Present:

- Andy Basara

Work Observed/Inspected:

- Siding
- Painting

Determinations / Decisions made by Project Manager

- Painting is complete
- Siding is nearing completion
- The tongue and groove was delivered for the Meeting Area ceiling and installation will start soon
- We are continuing to monitor the weather and frost to get the concrete poured.
- The doors and trim are expected to arrive in 2 weeks and will be installed as soon as they arrive.

Action Items for Owner

- None

Photos:

- Link in email