

**BAY LAKE TOWNSHIP
REGULAR MONTHLY MEETING
DEERWOOD TOWN HALL
January 9, 2024 - 7:00pm**

Present: Don Hales, Carol Pundt, Justin Smith, Mindy Tix

Absent: John Enright

Community Members Present: Becky Miller, Randy Batten

Don Hales called the meeting to order at 7:00 pm with the Pledge of Allegiance.

A motion was made by Justin Smith and seconded by Don Hales to approve the amended agenda to include discussion regarding Crow Wing County Billboard ordinance. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Justin Smith and seconded by Don Hales to approve the minutes of the regular monthly meeting of the Board of Supervisors held on December 12, 2023, Special Bi-Weekly Construction update meeting minutes with the project manager on December 15, 2023 and January 2, 2024 and Special meeting minutes with the Township Attorney on December 5, 2023. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. Motion passed unanimously. The ending balance as of December 31, 2023 is \$418,584.01.

A motion was made by Justin Smith and seconded by Don Hales to approve the claims as submitted (ck#11228- 11244 & 11262-11263), EFT-M-01-2024, EFT-M1-01-2024, EFT-S-01-2024, EFT-S1-01-2024, EFT-S2-01-2024, EFT-MN-01-2024 and EFT-P-01-2024) in the amount of \$19,173.82. All voted in favor of the motion. Motion passed unanimously.

Road Report: Don Hales gave the Board members an updated Road Expense Report. The road budget for 2023 was under budget by \$39,378.00. Taylor Road needed to be plowed with the regular plow equipment, not a truck plow which had been requested by Jim Miller years ago.

Discussion Regarding Enforcement of Lake Access Roads: A motion was made by Don Hales and seconded by Justin Smith to work with South Long Lake Township to split the costs (50/50) of drafting an ordinance with the Township attorney. All voted in favor of the motion. Motion passed unanimously.

Road Maintenance Agreement Between Bay Lake and Deerwood Township (Placid Drive and Taylor Road): The Board has requested that the Township lawyer review the previous 1992 document for her opinion. Carol Pundt will email her the agreements.

Crow Wing County Billboard Ordinance: A motion was made by Don Hales and seconded by Justin Smith to send a letter of support to County Commissioner Doug Houge regarding a moratorium on Billboard placement in Crow Wing County until the present billboard ordinance is reviewed and updated by Land Services and the Crow Wing County Commissioners.

Variance Requests: None

Cemetery Report: Justin Smith reported there was one burial last month.

Columbarium Project: A motion was made by Justin Smith and seconded by Don Hales to meet with Nick Zillmer at Koop Funeral Home to discuss columbarium issues on January 17, 2024 at 6pm. All voted in favor of the motion. Motion passed unanimously. The Board discussed the possibility of having the face plates engraved locally. Tim Kostal at Cuyuna Range Monument is available to take orders for the face plates.

Town Hall Update: A motion was made by Don Hales and seconded by Justin Smith to allow the clerk to spend up to \$2,000 from the Office Shop for office furniture. All voted in favor of the motion.

Andy Barsara was asked when the town hall will be move in ready. He said he will get back to Carol Pundt in the next couple of days. Arrangements need to be planned for movers, telephone/internet hook up, propane hook up, etc.

Paint choices were decided: Nantucket Dune for the interior walls except for the clerk's office which will be Garden Sage.

2025 Levy Discussion: Information was handed out to the Board for the 2025 Levy preparation.

Town Hall Rental Agreement: A sample contract was handed out to the Board for discussion at the February meeting.

IRS Mileage Rate for 2024 is \$.67 cents.

Public Comment: None

Other Business to Come Before the Board: None

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith to adjourn the meeting at 8:01pm.

Supervisor _____

Supervisor _____

Supervisor _____ g